

VICTORIA UNIVERSITY**UNIVERSITY COUNCIL****RESEARCH AND RESEARCH TRAINING COMMITTEE****TERMS OF REFERENCE****Establishment**

This committee was established as a standing committee of the Academic Board on 5 November 2014 [Resolution 6-11-2014].

Rationale

The Research and Research Training Committee is responsible for monitoring, reporting and advising the Academic Board on quality and standards against internal and external quality indicators, and advising the Academic Board on relevant proposed regulations, policies and procedures. [Reg 9(2)(a)].

Terms of Reference

1. Will advise and make recommendations to the Academic Board on:
 - a. issues relating to research and research training activities of the University;
 - b. the design, approval and review of amendments to courses of study that involves research training (research degrees) in collaboration with the Courses Committee;
 - c. the reporting of research training and supervision, in relation to (but not limited to:
 - i. the admissions to candidature, confirmation of candidature, variations in conditions of candidature, the appointment of independent examiners, assessment, examination, student progress and classification of results and annual reports;
 - ii. research integrity, research misconduct including allegations of misconduct and monitoring of potential risks and make recommendations to the Academic Board where appropriate on actions to improve performance; &
 - iii. supervisor registration and standards of supervision.
 - d. the performance of Research Institutes and Centres.
2. Will monitor and make recommendations to the Academic Board on the following aspects related to:
 - a. the implementation and effectiveness of the University's regulations, policies, procedures and regulations to ensure quality assurance and the quality of research and research training, specifically to ensure appropriate academic governance

- oversight, academic standards, research and research training standards, promotion of best practice and quality assurance;
- b. the implementation of strategies and major developments to improve the University's research and research training performance, partnerships, quality and integrity;
 - c. the University's performance research and research training performance against national and international standards, quality indicators and benchmarks; &
 - d. the ethical conduct of research and responsible research practice, specifically on matters relating to biosafety, animal experimentation and human research ethics; and,
 - e. the matters arising from the Higher Degrees by Research Annual Course Monitoring.
3. To provide oversight of the University's courses and assessment in relation to the following external regulations and standards:
- HESF domain 4.1 Research of the [Higher Education Standards Framework \(Threshold Standards\) 2021](#);
 - HESF domain 4.2 Research Training of the [Higher Education Standards Framework \(Threshold Standards\) 2021](#);
 - HESF domains 5.1 Course Approval and Accreditation, 5.2 Academic and Research Integrity and 5.3 Monitoring, Review and Assessment of the [Higher Education Standards Framework \(Threshold Standards\) 2021](#);
 - HESF domain 6.3 Academic Governance of the [Higher Education Standards Framework \(Threshold Standards\) 2021](#);
 - Category B1.3 Category of Australian University of the [Higher Education Standards Framework \(Threshold Standards\) 2021](#);
4. Will respond to any matters referred to it by the Academic Board.

Reporting

The Committee will report to the Academic Board after each meeting.

Quorum

A quorum for a meeting of the Committee will be half of the current members (including proxies) plus one.

Deputy Chair

The Deputy Chair is normally appointed by the Committee from among academic members of the Committee. In the absence of the Chair, the Deputy Chair will

assume the same rights and responsibilities accorded to the Chair, including attendance at Academic Board meetings to speak to the Report of the Committee.

Frequency of meetings

The Committee will meet seven times per year.

Original Academic Board Approval Date

Wednesday 1 December 2021

Modification History

Date	Approval	Details