

AC02 – REVIEW OF ASSESSMENT OUTCOME REQUEST

Higher education students who disagree with the outcome of a graded assessment may be able to request a review of their result, as per the [Assessment for Learning: Review of Individual Assessment Outcomes Procedure \(HE\)](#).

Important information

- Students may seek advice and assistance from [Student Advocacy](#).
- Students are encouraged to discuss their assessment feedback with their tutor, lecturer, or assessor before completing this form. Learning Advisors at the [Learning Hub](#) are also available to assist you to understand your assessment feedback.
- This form must be submitted within five (5) working days of [result publication](#).
- The result review outcome determined by the Course Chair (or equivalent) is final.
- Use the [AskCUA](#) function to submit this form and supporting documentation to your [Course and Unit Advisor](#).

1. STUDENT DETAILS

Student ID	<input type="text"/>	Student name	<input type="text"/>
Student email	<input type="text"/>		
Course title	<input type="text"/>	Course code	<input type="text"/>
Unit name	<input type="text"/>	Unit code	<input type="text"/>
Unit convenor	<input type="text"/>		
Semester/Block	<input type="text"/>		
Teaching staff	<input type="text"/>		

I have already discussed the assessment outcome with my tutor/assessor/lecturer.

Yes No

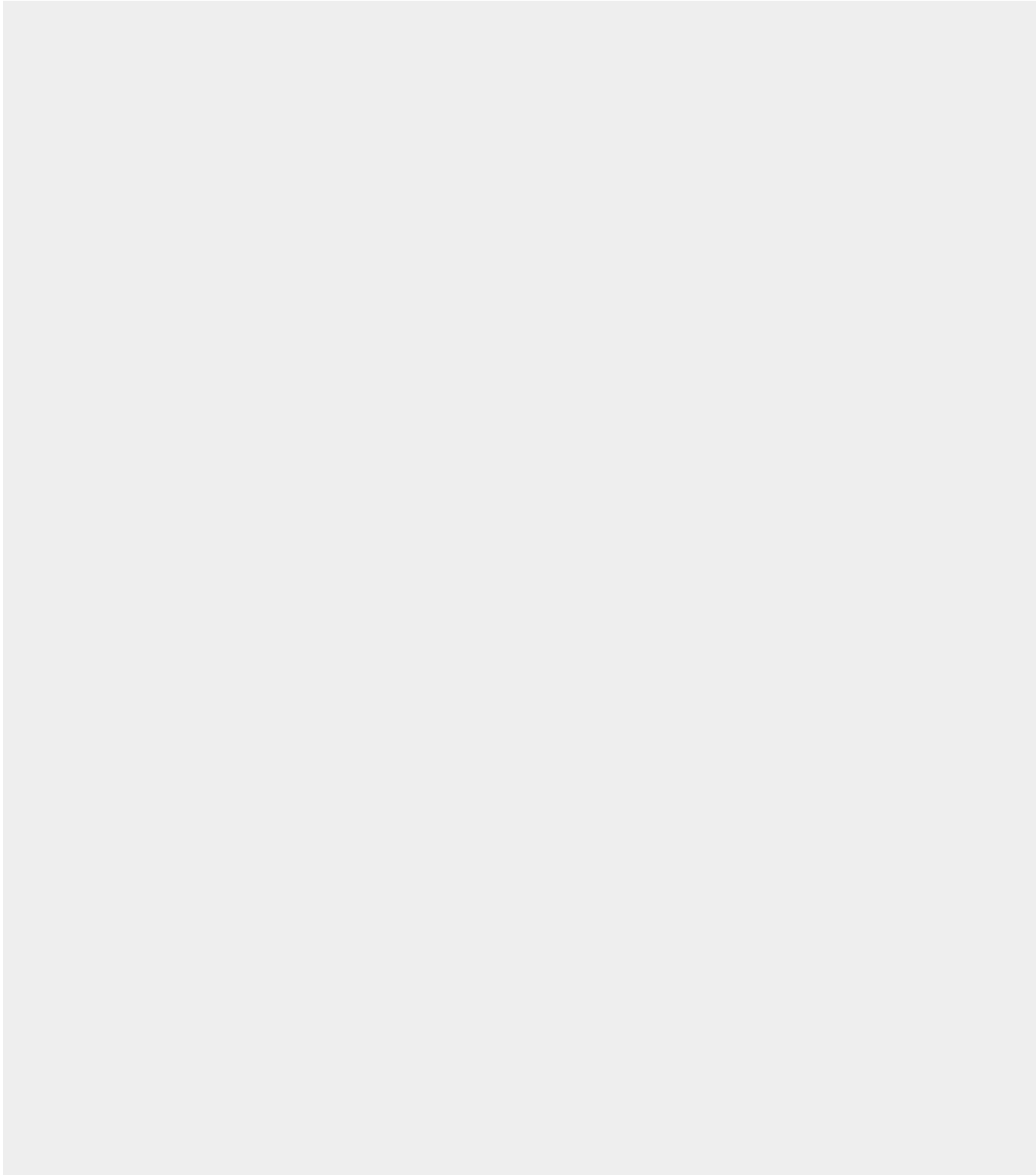
I have attached evidence to support my request for a review of my assessment.

Yes No

I believe I have grounds because (please select one):

- There was bias on the part of the assessor.
- The assessment was inappropriately constructed or an inadequate basis was provided for completing it.
- The assessment was of a scale or degree of difficulty not commensurate with the level and weighting of the unit.
- The assessor made an error of fact in assessing the content of the submitted work.

My reasons are (you may attach extra pages if necessary):



2. STUDENT DECLARATION

I confirm that the above information is correct.

Signature	Date
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COLLEGE USE ONLY

For instructions on how to process this form, please refer to the [Assessment for Learning: Review of Individual Assessment Outcomes Procedure \(HE\)](#).

- The Course Chair or equivalent is responsible for determining the outcome of the review request.
- A remark or reassessment cannot be performed by the original assessor.
- If a result amendment is required, the College must lodge the result amendment form with the Examinations Office.

OFFICE USE ONLY

Determination by Course Chair (or equivalent)

The ground identified by the student is: Upheld Not upheld

- A new assessment should be performed by an alternative assessor (College to schedule reassessment).
- An amended result is appropriate and should be recorded (assessments to be remarked by an independent assessor).
- The result stands without amendment.

Reasons for determination & actions taken (you may add additional pages if necessary):

Signature

Date

Student Outcome

- The result stands without amendment. Final unit result:
- A new assessment will be performed by an alternative assessor on
Further details will be sent to your VU student email account. Final unit result to be determined.
- The original assessment grade of will be amended to
Final unit result:
- Date

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CONTACT US

If you have any questions, you can access ASKVU (askvu.vu.edu.au), speak to us via live chat or call us on **+61 3 9919 6100**.

Our **VUHQs** are located at the following campuses:

- ◆ City Campus
- ◆ Footscray Park
- ◆ Sunshine
- ◆ Footscray Nicholson
- ◆ St Albans
- ◆ Werribee