

ESF02 – COMMONWEALTH ASSISTANCE NOTICE (CAN) REQUEST



This form can be used to request one or more copies of your historical CANs or when lodging a late CAN dispute (after 14 days of issue). You can find more information regarding CANs on our website (vu.edu.au/current-students/your-course/fees/pay-your-fees/commonwealth-assistance-notice-can).

Please complete the form in **BLOCK LETTERS** using a black or blue pen.

1. PERSONAL DETAILS

Family name Date of birth

Given names

Email Phone

Address (if required to have outcome posted)

Address

Suburb State Post code

2. TYPE OF REQUEST

Documents	Course code	Study period(s)	Year(s)
Historical CAN			
Late CAN dispute			

3. PAYMENT DETAILS

Items	Item price	Quantity	Price
Historical CAN			\$
Late CAN dispute			\$
Total to be paid			\$

vu.edu.au/current-students/your-course/fees/additional-fees-charges

4. STUDENT DECLARATION

How to pay

Pay via our online payment gateway: vu.onestopsecure.com/OneStopWeb/V9Q/menu and submit your completed form online at [ASKVU](http://askvu.vu.edu.au) (askvu.vu.edu.au) or submit your form in person at VUHQ where we have alternate payment options available.

Please write your receipt number

Amount paid (\$) Date paid

Signature Date

PRIVACY STATEMENT

Victoria University (VU) values your privacy and is committed to handling your personal information in accordance with the Privacy and Data Protection Act 2014 (Vic) and other applicable privacy legislation. The personal information collected on this form will be used primarily for the purposes of assessing and processing this application. VU may also use and disclose your personal information to verify the information provided by you, to comply with government and other reporting requirements and/or to carry out associated activities connected with this application. Your personal information may also be disclosed to Commonwealth and State agencies such as the departments of education and the Department of Home Affairs in accordance with VU's obligations under the Education Services for Overseas Students Act 2000 (Cth) (ESOS Act), the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code) and other applicable legislation. Your personal information will not otherwise be used or disclosed without your consent, unless permitted by law. By completing and submitting this application, you agree to VU collecting, using and disclosing your personal information as described above and in accordance with VU's Privacy Policy and Student Information Privacy Collection Statement (which provides further detail about the types of personal information VU may collect from you and how it is managed) available on the Privacy page on our website vu.edu.au/privacy

You have a right to access your personal information held by VU. If you have any questions regarding privacy, please refer to the [Privacy page](#) on our website, our frequently asked questions at [ASKVU](#) or phone us on 9919 6100 or 1300 VIC UNI (or 1300 842 864).

PRIVACY INFORMATION: We collect and protect your personal information in accordance with our Privacy Policy vu.edu.au/privacy.

CONTACT US

If you have any questions, you can access ASKVU (askvu.vu.edu.au), speak to us via live chat or call us on **+61 3 9919 6100**.

Our **VUHQs** are located at the following campuses:

- ◆ City Campus
- ◆ Footscray Park
- ◆ Sunshine
- ◆ Footscray Nicholson
- ◆ St Albans
- ◆ Werribee