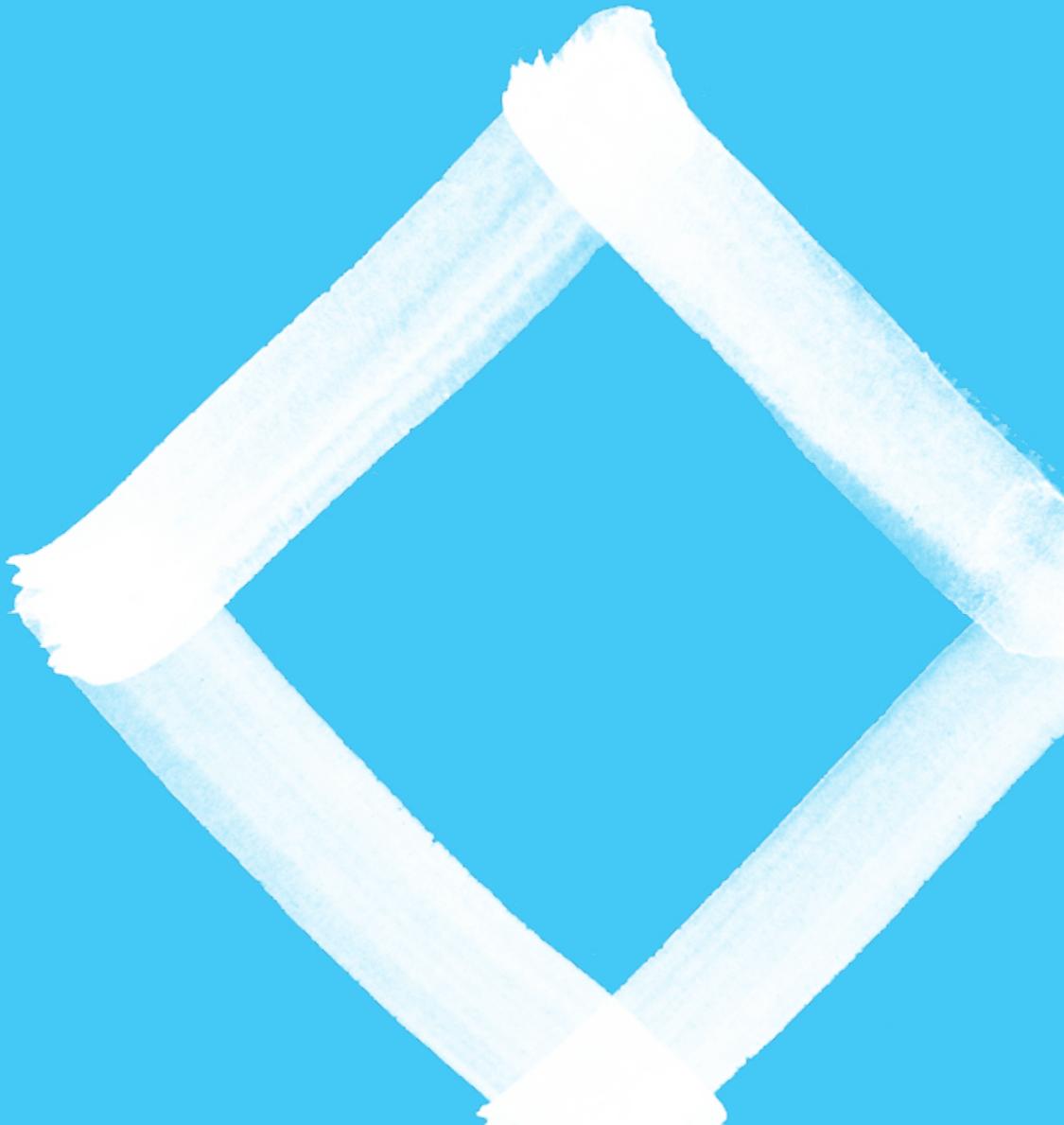




**VU Campuses –  
Sydney & Brisbane**

# **Student Guide 2026**





# Welcome to Victoria University (VU)

Choosing the right study path is an important step and we are here to make it a rewarding one! At Victoria University, you will experience our innovative VU Block Model®, where you focus on one subject at a time. This approach helps you dive deeper into your learning and achieve great results.

Our classes are dynamic and interactive, designed to connect you with your teachers and classmates. You will apply theory to real-world situations, receive timely feedback, and enjoy plenty of support from our experienced academic team and student services.

Starting today, you become part of our university. You bring unique talents that will enrich our community. You might feel nervous but remember: every great journey starts with one step. Be curious. Try new things. Make friends and do not be afraid to make mistakes. You belong here. Beyond academics, we encourage you to immerse yourself in campus life, join a club, volunteer,

attend cultural events, and build friendships that will last a lifetime. These experiences shape not only your education but also your personal growth.

Your time here is an investment in your future. Embrace the challenges, engage proactively with your studies, and contribute positively to our vibrant community. We have immense confidence in your potential and look forward to witnessing your achievements.

Welcome to our vibrant and inclusive VU community. I can't wait to meet you in person.

Celina Chopard  
Director and Principal, Sydney and Brisbane  
Victoria University

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# Important dates: higher education diploma and undergraduate programs

## 4-Week block study dates

### Summer block

**Teaching dates:** 12 January – 6 February 2026  
**Last day to add units:** 14 January  
**Census date:** 22 January  
**Results published:** 9 February 2026

### Winter block

**Teaching dates:** 29 June - 24 July 2026  
**Last day to add units:** 1 July  
**Census date:** 9 July  
**Results published:** 27 July 2026

### Semester 1 - Block 1

**Teaching dates:** 16 February - 13 March 2026  
**Last day to add units:** 18 February  
**Census date:** 26 February  
**Results published:** 16 March 2026

### Semester 2 - Block 1

**Teaching dates:** 27 July - 21 August 2026  
**Last day to add units:** 29 July  
**Census date:** 6 August  
**Results published:** 24 August 2026

### Semester 1 - Block 2

**Teaching dates:** 16 March - 17 April 2026  
**Last day to add units:** 18 March  
**Census date:** 26 March  
**Results published:** 20 April 2026

### Semester 2 - Block 2

**Teaching dates:** 24 August - 18 September 2026  
**Last day to add units:** 26 August  
**Census date:** 3 September  
**Results published:** 21 September 2026

### Semester 1 - Block 3

**Teaching dates:** 27 April - 22 May 2026  
**Last day to add units:** 29 April  
**Census date:** 7 May  
**Results published:** 25 May 2026

### Semester 2 - Block 3

**Teaching dates:** 28 September - 23 October 2026  
**Last day to add units:** 30 September  
**Census date:** 8 October  
**Results published:** 26 October 2026

### Semester 1 - Block 4

**Teaching dates:** 25 May - 19 June 2026  
**Last day to add units:** 27 May  
**Census date:** 4 June  
**Results published:** 22 June 2026

### Semester 2 - Block 4

**Teaching dates:** 2 November - 27 November 2026  
**Last day to add units:** 4 November  
**Census date:** 12 November  
**Results published:** 30 November 2026

# Important dates: postgraduate programs

## 8-Week block study dates

### Block 1

**Teaching dates:** 16 February - 17 April 2026  
**Last day to add units:** 20 February  
**Census date:** 2 March  
**Results published:** 20 April 2026



### Block 2

**Teaching dates:** 27 April - 19 June 2026  
**Last day to add units:** 1 May  
**Census date:** 11 May  
**Results published:** 22 June 2026



### Block 3

**Teaching dates:** 27 July - 18 September 2026  
**Last day to add units:** 31 July  
**Census date:** 10 August  
**Results published:** 21 September 2026



### Block 4

**Teaching dates:** 28 September - 20 November 2026  
**Last day to add units:** 2 October  
**Census date:** 12 October  
**Results published:** 23 November 2026



### Block 5

**Teaching dates:** 23 November 2026 - 8 January 2027  
**Last day to add units:** 27 November  
**Census date:** 8 December  
**Results published:** 11 January 2027



## **NSW Public holidays 2026**

<b>Thursday 1 January</b>	New Year's Day
<b>Monday 26 January</b>	Australia Day
<b>Friday 3 April</b>	Good Friday
<b>Saturday 4 April</b>	Easter Saturday
<b>Sunday 5 April</b>	Easter Sunday
<b>Monday 6 April</b>	Easter Monday
<b>Saturday 25 April</b>	Anzac Day
<b>Monday 8 June</b>	King's Birthday
<b>Monday 5 October</b>	Labour Day
<b>Friday 25 December</b>	Christmas Day
<b>Saturday 26 December</b>	Boxing Day
<b>Monday 28 December</b>	Additional Day

## **QLD Public holidays 2026**

<b>Thursday 1 January</b>	New Year's Day
<b>Monday 26 January</b>	Australia Day
<b>Friday 3 April</b>	Good Friday
<b>Saturday 4 April</b>	Easter Saturday
<b>Sunday 5 April</b>	Easter Sunday
<b>Monday 6 April</b>	Easter Monday
<b>Saturday 25 April</b>	Anzac Day
<b>Monday 4 May</b>	Labour Day
<b>Wednesday 12 August</b>	Royal Queensland Show (Ekka)
<b>Monday 5 October</b>	King's Birthday
<b>Thursday 24 December</b>	Christmas Eve (part day - 6pm til midnight)
<b>Friday 25 December</b>	Christmas Day
<b>Saturday 26 December</b>	Boxing Day
<b>Monday 28 December</b>	Boxing Day Additional Day

## **University closure/holidays**

23 December 2025 to 2 January 2026

## **Study break**

22 December 2025 to 9 January 2026



# Enrolment

Enrolment is an essential part of university life. All students have a responsibility to enrol in the required units as per their course structure, and in time for the start of their study period (see Important Dates).

View the course structures at

[vu.edu.au/vu-sydney/courses-at-vu-sydney](http://vu.edu.au/vu-sydney/courses-at-vu-sydney)

[vu.edu.au/vu-brisbane/courses-at-vu-brisbane](http://vu.edu.au/vu-brisbane/courses-at-vu-brisbane)

Students should contact their course coordinator for specific unit advice. You can find their contact details at [vu.edu.au/vu-sydney/contact-vu-sydney](http://vu.edu.au/vu-sydney/contact-vu-sydney)

[vu.edu.au/vu-brisbane/contact-vu-brisbane](http://vu.edu.au/vu-brisbane/contact-vu-brisbane)

International students must maintain a full-time study load to ensure completion of studies within the designated time frame of their eCoE.

Commencing international students who do not enrol in their designated commencing study period are reported to the Department of Home Affairs (DHA) for 'non-commencement of studies'. Similarly, continuing international students who do not re-enrol in future study periods are reported for 'failure to re-enrol'.

If you need enrolment assistance during your studies, please contact us at [enrolments@vusydney.edu.au](mailto:enrolments@vusydney.edu.au) or [enrolments.vubrisbane@vu.edu.au](mailto:enrolments.vubrisbane@vu.edu.au) for enrolment advice.

Initial enrolment information can be found at

[vu.edu.au/vu-sydney/current-students-at-vu-sydney/first-time-enrolment-orientation-at-vu-sydney](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/first-time-enrolment-orientation-at-vu-sydney)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/first-time-enrolment-orientation-at-vu-brisbane](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/first-time-enrolment-orientation-at-vu-brisbane)

Important dates for enrolment for the rest of 2025 can be found at

[vu.edu.au/vu-sydney/current-students-at-vu-sydney/vu-sydney-timetables-calendars](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/vu-sydney-timetables-calendars)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/vu-brisbane-timetables-calendars](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/vu-brisbane-timetables-calendars)

## Course duration

International students are required to enrol in a full-time study load to complete their course within the expected duration outlined in their Confirmation of Enrolment (CoE). A full-time study load is 4 units per semester, with 8 units to be taken in an academic calendar year.

## Accessing your timetable

Timetables and class locations are self-managed via MyVU. You will need to enrol in each unit and then complete an allocation to a specific class timetable. You can use the timetable planner at [timetable-planner.vu.edu.au](http://timetable-planner.vu.edu.au) to help plan your timetable.

## Changing your enrolment

Enrolment is self-managed via MyVU. As you progress from block to block, you may vary your unit selection if required. You can amend your enrolment without penalty until the enrolment deadlines outlined on pages 4 and 5.

All information on changing your enrolment can be accessed at [vu.edu.au/vu-sydney/current-students-at-vu-sydney/change-your-vu-sydney-enrolment](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/change-your-vu-sydney-enrolment)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/change-your-vu-brisbane-enrolment](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/change-your-vu-brisbane-enrolment)

The University has a legal responsibility to report any changes to your enrolment to the DHA. This includes changes in your study load and also when you have completed your studies with the University. If a variation to your enrolment at the University is reported to the DHA, you are advised to contact them directly to discuss your student visa options.

Contact details for the DHA can be found at [homeaffairs.gov.au](http://homeaffairs.gov.au)

## Reduced study load

Applications for a reduced study load can only be accepted in the following circumstances:

- ◆ Course structure - If you are unable to enrol in a full-time study load due to the structure of your course or if a unit of study becomes unavailable.
- ◆ Academic progress - If you are at risk of making unsatisfactory progress, and academic staff recommend a reduced study load to help you meet course requirements.
- ◆ Compassionate circumstances - If you are unable to study a full-time load due to illness, injury, bereavement of close family members or involvement in a traumatic experience.

The University will notify the DHA when you have been granted a reduced study load that affects your course duration.

To apply, international students must complete a Reduced Study Load form along with the Unit of Study Amendment form found at

[vu.edu.au/vu-sydney/current-students-at-vu-sydney/student-forms-vu-sydney](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/student-forms-vu-sydney)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/student-forms-vu-brisbane](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/student-forms-vu-brisbane)

Please note that you will need to provide supporting documentation as part of this process.

There is more information on changing your study load at [vu.edu.au/current-students/your-course/enrolment/change-your-enrolment/change-your-study-load](http://vu.edu.au/current-students/your-course/enrolment/change-your-enrolment/change-your-study-load)

## Non-enrolment and withdrawals

Your student enrolment details must be finalised for each semester by the census date. If you withdraw from your units, you may incur financial and academic penalties. For more details regarding census dates for 2025 please visit

[vu.edu.au/vu-sydney/current-students-at-vu-sydney/vu-sydney-timetables-calendars](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/vu-sydney-timetables-calendars)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/vu-brisbane-timetables-calendars](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/vu-brisbane-timetables-calendars)

## Deferring your course intake

Deferring your course intake is available only to commencing students. If you wish to defer your course, you are required to complete a Defer Your Studies/ Change of Course Preference form and submit it to admissions before your scheduled enrolment session at [apply@vusydney.edu.au](mailto:apply@vusydney.edu.au)

[apply.vubrisbane@vu.edu.au](mailto:apply.vubrisbane@vu.edu.au)

Please note:

- ◆ It is not possible to apply for deferral after you have enrolled in units.
- ◆ If your course is not available in subsequent intakes, you may need to negotiate an alternative study option.
- ◆ Applicants should not enrol before deferring. A deferment is a guarantee that the place of offer will be available for the applicant to enrol, subject to course availability.

The Defer Your Studies/Change of Course Preference form can be found at

[vu.edu.au/vu-sydney/current-students-at-vu-sydney/change-your-vu-sydney-enrolment](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/change-your-vu-sydney-enrolment)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/change-your-vu-brisbane-enrolment](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/change-your-vu-brisbane-enrolment)

## Leave of absence

In some limited circumstances, you may need time away from your studies. This is known as leave of absence. We advise you to speak to the student services team before you apply.

You can request an appointment by contacting us at [studentservices@vusydney.edu.au](mailto:studentservices@vusydney.edu.au)

[studentservices.vubrisbane@vu.edu.au](mailto:studentservices.vubrisbane@vu.edu.au)

You may be eligible to apply for leave of absence if you have been affected by:

- ◆ serious illness or injury (evidence: detailed medical certificate outlining severity of illness)
- ◆ death of a close family member (parent, sibling,

spouse, or child) (evidence: death certificate)

- ◆ involvement in a traumatic experience (evidence: police report)
- ◆ political upheaval or natural disaster in home country requiring emergency travel (evidence: notification from the Department of Foreign Affairs and airline ticket)
- ◆ unavailability of pre-requisite units due to unusual course structure or provider default (evidence: college email confirming unusual course structure or provider default)
- ◆ military service in home country (evidence: official notice from the home government department managing conscription).

# Credit (advanced standing)

Applying for credit (advanced standing) is the process used to recognise current and prospective students' equivalent past study and relevant experiences, which may reduce the time to complete your chosen course at Victoria University Sydney and Brisbane.

Please note that the deadline for receiving credit (advanced standing) applications for 2025 is before the intake start date. Applications received after this date will only be assessed and processed the next study period.

It is important to note that your electronic Confirmation of Enrolment (eCoE) end date will be shortened should your credit approval reduce your course duration by more than one semester. This may also affect your student visa expiry date — you can check on this through the Visa Entitlement Verification Online (VEVO) on the Department of Home Affairs at [homeaffairs.gov.au](http://homeaffairs.gov.au)

For enquiries please contact [credit@vusydney.edu.au](mailto:credit@vusydney.edu.au)

## Eligibility

All students enrolled in higher education courses at VU Sydney and Brisbane are eligible to apply for credit (credentialed or experiential).

## Supporting documentation

You will need to provide details for your previous study, work or life experience, including how it satisfies the learning outcome for the units you have requested as credit. For example:

- ◆ A copy of your official academic or completion transcript(s) and unit descriptions.
- ◆ A current copy of your CV or resume. Refer to the checklist on page five of the credit application (in MyVU portal) for the full list of supporting documentation required.

We do not require original documents. However, you may be asked to show original documents at a later stage. Copies do not have to be certified, but must be true and accurate.

If your academic records are from overseas or private institutes, certified copies must be provided from the appropriate government body or professional association recognised in Australia (or an equivalent authority for students studying offshore). Documents in languages other than English must be accompanied by an English translation. The translator must be accredited by the National Accreditation Authority for Translators and Interpreters (NAATI) or an equivalent body for offshore students.

We may contact your former institution(s) and your current and former employers for further information or clarification of your credit application.

[vu.edu.au/study-at-vu/courses/credit-for-skills-past-study/applying-for-credit-advanced-standing](http://vu.edu.au/study-at-vu/courses/credit-for-skills-past-study/applying-for-credit-advanced-standing)

# International student fees and charges

As a VU student, you are required to pay international student fees for your program of study. Fees and charges vary depending on your course. The total course fees are outlined in your Written Agreement but please note that these amounts are indicative only. Incremental annual course fee changes are usually around 3% and will never exceed 8%. Confirmed fees will be published by November of the preceding calendar year on the VU Sydney and Brisbane website.

When you enrol or re-enrol you will receive an invoice. This details all fees and charges and the due date for payment. All fees are listed in Australian dollars (A\$), are indicative and are subject to change.

Payment options are listed on your invoice. The University will invoice you (or your sponsor) each semester according to your enrolment in that semester. Course fees are subject to an annual increase. This is common practice in the higher education industry in Australia. VU reserves the right to annually adjust course fees to take into account increases in university and course delivery costs. Course tuition fees are invoiced per semester based on the enrolment for that particular semester.

If your fees are not paid by the due date, your enrolment can be cancelled and this will affect your student visa. VU is required to report any student who is no longer enrolled to the DHA. If cancellation of enrolment is reported to DHA by the University, you will need to contact DHA directly to discuss your student visa options.

## International student refunds

International students who have paid their tuition fee upfront for a given semester and withdraw before the census date may be entitled to a full or partial refund according to the International Student Refund Policy. See more information at

[vu.edu.au/vu-sydney/current-students-at-vu-sydney/student-forms-vu-sydney](http://vu.edu.au/vu-sydney/current-students-at-vu-sydney/student-forms-vu-sydney)

[vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/student-forms-vu-brisbane](http://vu.edu.au/vu-brisbane/current-students-at-vu-brisbane/student-forms-vu-brisbane)



# Meet the teams

## Student services

This team can assist with the following items:

- ◆ AskVU
- ◆ Graduation information
- ◆ Student email
- ◆ Student welfare and counselling services
- ◆ Student ID card
- ◆ Student complaints and resolution
- ◆ Student applications (academic transcript/testamur/personal details amendment)
- ◆ Student social events and activities

## Student administration services

This team can assist with the following items:

- ◆ Enrolment assistance
- ◆ MyVU
- ◆ Tuition fee inquiries
- ◆ eCoE inquires
- ◆ Special consideration
- ◆ Payment inquiries

## Academic services

This team can assist with the following items:

- ◆ Allocate+ software used to assign to a timetable
- ◆ Class timetable and location.

## Course coordinators

This team can assist with the following items:

- ◆ Course advice
- ◆ Unit of study amendment
- ◆ Enrolment mapping
- ◆ Assessment feedback
- ◆ Review of assessment
- ◆ Extension of assignment requests
- ◆ Academic grades inquiries
- ◆ VU Collaborate

## Learning support team

This team can assist with the following items:

- ◆ Research skills
- ◆ Referencing skills
- ◆ Study skills
- ◆ Librarian assistance
- ◆ Academic writing
- ◆ VU online library assistance
- ◆ Academic integrity
- ◆ Library books

## Student counselling service

In partnership with the Education Centre of Australia (ECA), a counselling service is available to VU Sydney and Brisbane students. This service is free of charge. Our appointed counsellor is an expert in international student related issues. Appointments can be organised through student services or by email.

[counselling@vusydney.edu.au](mailto:counselling@vusydney.edu.au)

## Student welfare service

Student welfare services are available to students to assist when anything gets in the way of your studies. Our dedicated student services team can assist you in the provision of an advocate, mediator or support person if you need assistance with issues such as:

- ◆ applying for leave of absence
- ◆ payment plans for tuition fees
- ◆ enquiries on Overseas Student Health Cover (OSHC)
- ◆ applying for reduced study load

The student services team is also available to provide advice related to the following items:

- ◆ notification of a student progress issue
- ◆ being identified 'at risk'
- ◆ academic or general misconduct issues
- ◆ on-campus activities and social events.

You can contact the student services team at [studentservices@vusydney.edu.au](mailto:studentservices@vusydney.edu.au)

[studentservices.vubrisbane@vu.edu.au](mailto:studentservices.vubrisbane@vu.edu.au)

## Accommodation

Staying in student accommodation takes stress out of finding a place to live.

VU Sydney and Brisbane have partnered with Australian Homestay Network which provides the highest quality homestay experiences in Australia, ensuring that each of our guests begin their Australian experience on the right foot.

For more information on services that are provided visit the website [www.homestaynetwork.org/contact-us/](http://www.homestaynetwork.org/contact-us/)



# Tools and IT services

Once you are successfully enrolled, your IT access account is created. The best place for the latest service info is the official website: [vu.edu.au/current-students/new-to-vu/student-tools-it-services/student-email](http://vu.edu.au/current-students/new-to-vu/student-tools-it-services/student-email)

This section provides information on default login details and how to get help for systems used within VU. It also provides login support for VU Collaborate and MyVU.

## Online ID card submission

To obtain your digital student ID card, please submit your photo online: [askvu.vu.edu.au/app/IDsubmit](http://askvu.vu.edu.au/app/IDsubmit)

Your ID photo will be uploaded to your VU App where you will be able to access your 'My Digital ID Card' via the Profile tab. VU App is available worldwide. Please ensure you have access to your digital ID card when attending campus.

If you have any accessibility needs, please contact the student services to discuss support options.

## Student email – Microsoft Live

VU provides you with a free email account upon enrolment. You will have access to:

- ◆ 50GB of email storage
- ◆ instant messaging and photo-sharing
- ◆ calendars

As a student, you must regularly check your account for updates on the management of your course as well as key student administration matters such as census dates, results, re-enrolment, fees and graduations. Your lecturers will send emails to your university email contact.

VU services and support use the student email to provide updates and outcomes to inquiries. You are strongly encouraged to use your student email account as your primary account to ensure you are receiving important communications from the VU community.

## How to access Microsoft Live email

For more information on accessing your email account, visit [vu.edu.au/about-vu/facilities-services/it-services/student-email](http://vu.edu.au/about-vu/facilities-services/it-services/student-email)

## The VU App

The Victoria University App is designed for all current students. It provides a handy portal to all of your essential digital systems so you can keep track of your classes, assignments, essential activities, results and more. Download the Victoria University App from the [Apple App store](#) or [Google Play store](#) to get started!

## MyVU

MyVU allows you to view all your profile details, results and facilitate a year-long enrolment.

MyVU can be accessed at [myvu.edu.au](http://myvu.edu.au)  
Download and read the "MyVU" user manual:  
[content.vu.edu.au/sites/default/files/myvu-how-to-enrol.pdf](http://content.vu.edu.au/sites/default/files/myvu-how-to-enrol.pdf)

<b>LOGIN:</b> student ID number @live.vu.edu.au e.g. sl234567	<b>LOGIN:</b> student ID number @live.vu.edu.au e.g. sl234567
<b>PASSWORD:</b> date of birth format: Tempddmmyyyy	<b>PASSWORD:</b> existing MyVU Password

<b>LOGIN:</b> student ID number @live.vu.edu.au e.g. sl234567	<b>LOGIN:</b> student ID number @live.vu.edu.au e.g. sl234567
<b>PASSWORD:</b> existing MyVU Password	

### New Students

### Continuing Students

If you have difficulties, contact the ITS Service Desk at [servicedesk@vu.edu.au](mailto:servicedesk@vu.edu.au) or +61 3 9919 2777 or submit a question on ASKVU.

## ASKVU

ASKVU is an interactive web portal for current VU students to view frequently asked questions (FAQs) and make and manage enquiries. You can log in or search ASKVU at any time to find answers to your questions, or to ask a question. Your question will be responded to within one business day, excluding weekends and university and public holidays.

ASKVU provides answers to questions about special consideration, student ID cards, graduations, alumni/graduates and library for onshore students. For more information, visit [vu.edu.au/askvu](http://vu.edu.au/askvu)

## Setting up an ASKVU account

To make enquiries specifically related to your personal enrolment record or circumstances you will need to set up an ASKVU account.

## Log into ASKVU

You need to log in (using your username and password) if you want to make an enquiry. Responses from ASKVU are emailed to your university email account.

## ITS service desk help

Contact ITS service desk at VU on +61 3 9919 2777 if you:

- ◆ have issues logging in
- ◆ experience system errors or technical errors
- ◆ cannot find information related to your issues and continue to have problems

## For help relating to VU Collaborate:

- ◆ contact your lecturer/unit coordinator
- ◆ go to the VU Collaborate Student Help site (also available within VU Collaborate under the Support link)
- ◆ contact the student services team





# Academic services

## VU Collaborate

Victoria University encourages and supports online learning through our learning management system (LMS) called VU Collaborate. This system allows you to:

- ◆ locate the link for Zoom classroom by going to the relevant unit learning space and clicking the 'Communication' menu (for classes offered as hybrid delivery only)
- ◆ view content and materials related to your studies
- ◆ upload and conduct assessments online, such as assignment submission and quizzes
- ◆ communicate and collaborate with your peers, tutors and instructors
- ◆ stay up-to-date with your learning progress

For more information, visit  
[vu.edu.au/about-vu/facilities-services/it-services/vu-collaborate](http://vu.edu.au/about-vu/facilities-services/it-services/vu-collaborate)

## Logging in

We recommend that you use Google Chrome as the preferred browser.

- ◆ Use MyVU to log in to VU Collaborate
- ◆ Log in with your 's' number (s1234567)@live.vu.edu.au and your password
- ◆ Once logged in to MyVU, click on the 'VU Collaborate' link

## Units or online spaces

All students have access to a Student Induction Space.

The Student Induction Space allows you to try out VU Collaborate as a student and learn more about the common tools that can support you in your studies.

Other units or online spaces will be available on VU Collaborate one week before semester begins – if you are unsure about anything, ask your block facilitator.

Your previous units and courses are also stored on VU Collaborate, unless otherwise specified by your instructor.

## Help and troubleshooting

Use the VU Collaborate help site for information on:

- ◆ supported browsers
- ◆ computer requirements
- ◆ general troubleshooting
- ◆ understanding VU

You can also access further information on VU Collaborate at [vu.edu.au/current-students/new-to-vu/student-tools-it-services/vu-collaborate](http://vu.edu.au/current-students/new-to-vu/student-tools-it-services/vu-collaborate)

## VU library Services

The library provides students with required textbooks for each unit we deliver. The learning support team can assist you with accessing the VU online library resource. The Learning Hub is the ideal place to seek assistance and get started on your academic journey.



## Academic integrity

As you start or continue your studies at Victoria University, you need to complete academic integrity modules online.

The academic integrity modules enable you to become familiar with the concept of academic integrity: what it means and why it is important to present authentic work and acknowledge the work of others.

We strongly encourage you to complete these modules so that you can prepare for an exciting and rewarding academic journey.

[vu.edu.au/about-vu/news-events/news/studying-with-academic-integrity-complete-online-modules](http://vu.edu.au/about-vu/news-events/news/studying-with-academic-integrity-complete-online-modules)

## Originality check

Victoria University now uses Turnitin for the checking of originality and plagiarism in student's assessment submissions.

A test Dropbox is available in the Student Induction on VU Collaborate. You can access your originality report via the navbar Assessments > Dropbox – Originality Check (after submitting your document to dropbox).

Turnitin can spot instances of plagiarism and contract cheating through the detection and analysis of paraphrasing and text manipulation, cross-language text matching and the detection of inconsistent writing style.

For further information on how to use the Turnitin Feedback Studio, visit [vucollaboratehelp.vu.edu.au/help-guides/assessment/turnitin-feedback-studio/805-enabling-the-turnitin-similarity-report](http://vucollaboratehelp.vu.edu.au/help-guides/assessment/turnitin-feedback-studio/805-enabling-the-turnitin-similarity-report)

For more information, visit  
[studentvucollaboratehelp.vu.edu.au/student-guides/assessments/similarity-report](http://studentvucollaboratehelp.vu.edu.au/student-guides/assessments/similarity-report)

## Short extensions & special consideration

If you are struggling to submit an assignment due to unexpected circumstances, you may be able to apply for a short extension or special consideration.

For further information, visit  
[vu.edu.au/current-students/your-course/assessments-progress-through-your-course/short-extensions-special-consideration](http://vu.edu.au/current-students/your-course/assessments-progress-through-your-course/short-extensions-special-consideration)

Reasons for short extensions and special consideration may be:

- ◆ bereavement of an immediate family member
- ◆ medical reasons (either yourself or someone in your immediate family)
- ◆ personal trauma or crisis (e.g. victim of crime, severe disruption to domestic arrangements)
- ◆ serious illness or psychological condition (e.g. hospital admission, serious injury/illness, severe anxiety or depression)
- ◆ severe family issues.

Once the application for special consideration has been assessed, students will be notified of the outcome within five business days of receipt of the application. The outcome notification will be sent to your VU email address.

It is advised to give careful attention to special consideration applications. Any incomplete or late forms will be rejected unless exceptional circumstances apply.

# Academic progression

There is a course coordinator assigned to each course at VU Sydney and Brisbane for students to consult at any point during their studies. Course coordinators are responsible for:

- ◆ providing students with accurate information about course progression and degree requirements
- ◆ assisting students in understanding academic policies and procedures
- ◆ helping students access academic resources which will enhance their ability to be academically successful
- ◆ assisting students in overcoming educational and personal problems via referral to counselling or learning support

You can find your course coordinator contact details at [vu.edu.au/vu-sydney/contact-vu-sydney](http://vu.edu.au/vu-sydney/contact-vu-sydney)

[vu.edu.au/vu-brisbane/contact-vu-brisbane](http://vu.edu.au/vu-brisbane/contact-vu-brisbane)

## Students at risk

A student is designated 'at-risk' when they require academic assistance as a result of:

- ◆ unsatisfactory academic results identified by student progress guidelines
- ◆ a self-review and subsequent declaration that support is needed
- ◆ observational assessment by teaching staff that the student appears to be vulnerable in terms of achieving satisfactory learning progress

## Progress requirements for onshore international students

The academic progress of Higher Education students' coursework is regularly reviewed by the University. Progress is considered unsatisfactory if you:

- ◆ fail any two units or more in your course
- ◆ fail the same unit more than once

Students who fail to make satisfactory academic progress can risk having their eCoE cancelled, which can then affect their student visa.

Student progress rules can be found at [vu.edu.au/current-students/your-course/assessments-progress-through-your-course/student-progress](http://vu.edu.au/current-students/your-course/assessments-progress-through-your-course/student-progress)

## Tutoring service

If at any point you feel you need some assistance with your study and want to improve your understanding of a unit, VU Sydney and Brisbane provide a free tutoring service for all students.

The learning support team can arrange access to peer tutors.

Contact details can be found at [vu.edu.au/vu-sydney/contact-vu-sydney](http://vu.edu.au/vu-sydney/contact-vu-sydney)

[vu.edu.au/vu-brisbane/contact-vu-brisbane](http://vu.edu.au/vu-brisbane/contact-vu-brisbane)

## Policies

Please familiarise yourself with the University's policies that relate to you as a student. Policies include:

- ◆ Student Charter
- ◆ Academic Integrity Policy
- ◆ Enrolment - Onshore
- ◆ International Student Refund Policy
- ◆ Student Progress rules
- ◆ Complaint Resolution
- ◆ Student Equity and Social Inclusion
- ◆ Learning and Teaching
- ◆ Children on Campus
- ◆ Copyright Material (Use of)
- ◆ Use of Email (Staff and Students)
- ◆ Privacy.

You can view all University policies at [policy.vu.edu.au](http://policy.vu.edu.au)

## Complaints and appeals:

Victoria University's Student Complaints Policy provides for the fair and prompt handling of student complaints in a manner that's consistent with the University's values. Complaints under the Student Complaints Policy may relate to:

- ◆ the performance of administrative, academic, teaching, research or service functions of the university
- ◆ any third party involved in the delivery of services on behalf of the university, if the complaint is in regards to the delivery of those services
- ◆ the behaviour or actions of another student of the university.

If you think you have need to make a complaint, our team can assist you – please contact Student Services in the first instance.



# Health & Welfare

## What can you do to keep safe?

Be informed – VU has work health and safety policies and procedures to reduce the likelihood of students and staff being put at risk. At VU we all acknowledge our responsibilities and obligations under the Work Health and Safety Act 2011.

We will take reasonable and practicable precautions to manage hazards and risks for the health of students and staff. VU is committed to constantly working towards maintaining a safe university. Achieving these key objectives requires:

- ◆ acceptance of WHS responsibilities by everyone at VU
- ◆ consultation with all stakeholders including staff, students and contractors
- ◆ continuous improvement based on sound safety management and planning
- ◆ provision of resources to further develop, monitor and maintain effective management of health and safety

## Evacuation procedure

In case of an emergency, please refer to the map next to the lift on each level. It indicates the assembly points:

- ◆ VU Sydney students: The corner of Sussex and Market Streets, Sydney CBD.
- ◆ VU Brisbane students: The corner of Ballow Street and Ann Street, Fortitude Valley.

Leave your classroom in an orderly fashion and pay attention. Remember the following important points:

- ◆ Don't panic.
- ◆ Do not use the lifts under any circumstances.
- ◆ Leave by the nearest safe exit to your room.
- ◆ Regroup with your class members and your emergency warden/teacher/lecturer at the designated assembly point or area designated by the fire wardens as soon as you are clear of the building.
- ◆ Do not re-enter the building under any circumstances until the "All Clear" signal has been given by the Fire Brigade or Fire Warden.

## Health cover

- ◆ If you purchased your OSHC through us via Medibank, your membership information will be sent to your personal email one week after your first census date.
- ◆ The Student Health and Support Line is available through your OHSC (if your policy is with our preferred provider, Medibank). Access health support like a registered nurse, counselling services, emergency legal advice, travel document assistance, interpreter, and more. The contact number for this service is 1300 964 805 and is available 24 hours a day, 7 days per week.

## Medical emergency

If a situation is life threatening, follow these procedures:

- ◆ Contact Emergency Services first on 000.
- ◆ Remember to clearly state your location street address and the nature of the emergency. Be prepared to answer other questions. Do not hang up unless advised to do so by the Ambulance Service.
- ◆ All incidents, near misses and any first aid given are to be reported to your teacher/lecturer and must be recorded, regardless of severity of outcome.
- ◆ A University Incident Report form is to be completed by your teacher/lecturer.

## Personal belongings management and lost and found items

- ◆ Mark your property using a permanent dye and record any serial numbers, makes, models, colour, value etc. This will help in the identification of your property.
- ◆ If working in a library or open area, don't leave bags, phones, wallets or computers unattended.

## Personal safety

All staff and students are entitled to feel safe and secure, whether you are on campus, at home, on public transport or just in your local community. An important part of feeling safe is to develop a personal safety plan. This may be as simple as thinking about what you would do and where you would go. Planning ahead will help you to think clearly:

- ◆ Be aware of your surroundings and know where you are going.
- ◆ If walking at night, walk with a group or a friend and keep to well-lit paths and roads.
- ◆ Be aware of who is behind you when using ATMs.
- ◆ Avoid travelling alone at night.
- ◆ Carry a mobile phone when you are travelling.
- ◆ Make sure someone knows your whereabouts.
- ◆ Stand in an area which is brightly lit.
- ◆ Sit close to the train guard's compartment, identified by the blue light outside the carriage.
- ◆ Sit near other passengers and do not isolate yourself.

## Free Legal Advice

International students may experience problems while studying away from home.

Redfern Legal Centre's International Student Legal Service NSW provides free legal help to international students enrolled to study anywhere in NSW.

[rlc.org.au/i-need-legal-help](http://rlc.org.au/i-need-legal-help)

Brisbane Caxton Legal Centre offers legal and social work services. Book an appointment by calling (07) 3214 6333.



## Make the most of your time at VU campuses

### Campus access

VU Sydney campus: Please note that students are asked to enter and exit the building via the student access doors, located to the right of the main building foyer. Climb the stairs and access the lift on the right-hand side for access to upper levels.

- ◆ Enjoy the student area on the ground level close to security. Head up to Level 1 to meet our Student Services team, with lift access to all classrooms also on Level 1.
- ◆ If you have a physical impairment and cannot use the stairs, please take the elevator located on the ground level, to the right of the VU Sydney entrance.

VU Brisbane campus: Please note that VU Brisbane students are asked to enter and exit the building via the main entrance of the building facing Ballow Street, Fortitude Valley, QLD 4006.

- ◆ Enjoy the student area on the ground level to the left of the main building foyer. Use the separate entrance to the right of the VU Brisbane main entrance facing Ballow Street, Fortitude Valley, QLD 4006 to meet our Student Services team.
- ◆ Use lift access via the main building foyer to all classrooms on Level 1.

### Student life

At VU, you'll have plenty of opportunities to make meaningful social connections on campus.

### Arrival and orientation

If you're anxious about the big move, don't worry — we're here to help. When you arrive on campus, our support staff will give you all the information you need to find your way around campus and the city, as well as providing advice about accommodation and work.

### Enjoy campus events

From our famous Block Fest to movie nights, cultural

festivals, sporting events and more, there's always something happening on campus. We have a vibrant social calendar, programs to promote student leadership and activities to support community engagement.

### Explore clubs and societies

Find people who share your passions while discovering a new interest. We encourage all students to get involved in our wide range of clubs and societies. Scan the QR codes to join Student Life at VU Sydney and VU Brisbane on Facebook and Instagram.



### Student support

At VU, we believe in learning environments where everyone feels welcome and included. Our free support services will set you up to achieve your best and make the most of your time in Australia.

### Learning Hub

Get in-person study advice and guidance at our on-campus Learning Hubs. Our dedicated learning support team can help you access textbooks, scholarly journals and research databases.

### Workshops

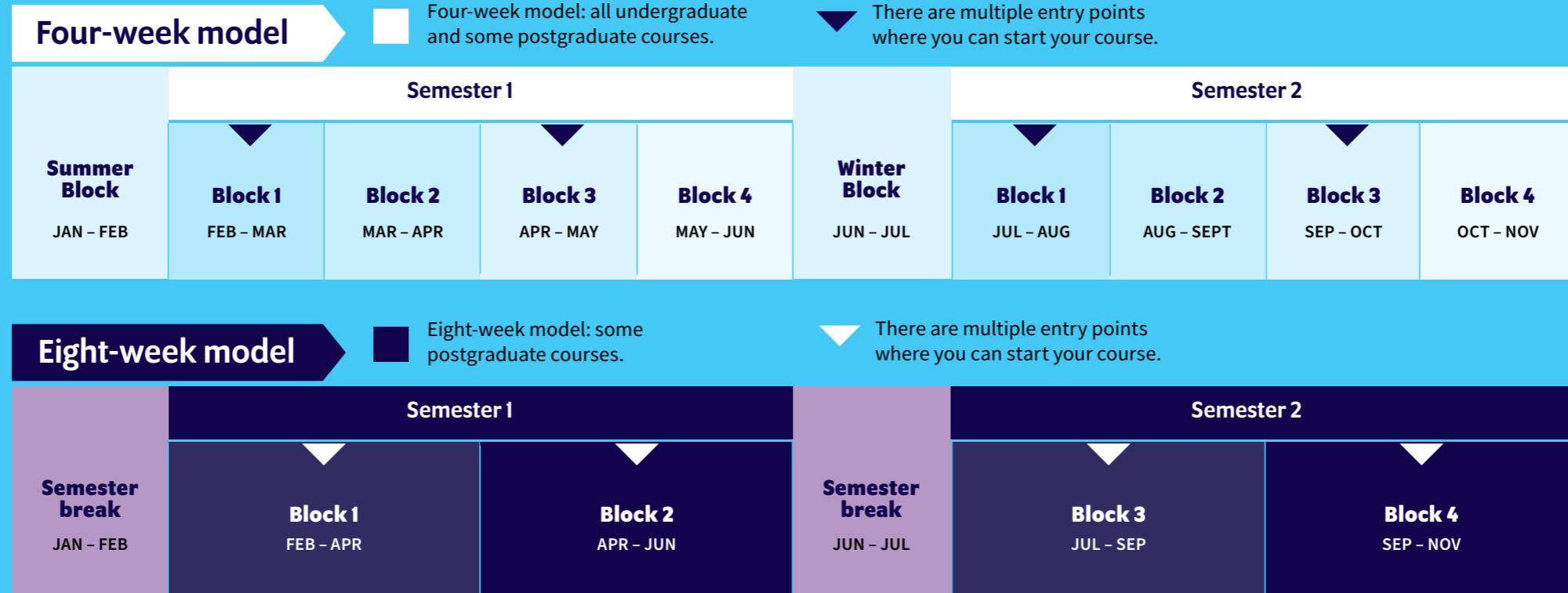
We deliver a suite of workshops throughout the academic year. These workshops are designed to help you transition to a new learning environment and will equip you with the knowledge and skills to thrive in your studies.

### Course advice

Our course coordinators can help you with a range of enquiries, including credit, unit selection and course progression. They will also issue you with a study plan that will map your progress from enrolment to course completion.

# A learning model as unique as you

## How our VU Block Model® works



Eight-week Block 5 is also available starting in November for some postgraduate courses.

To find out more, visit [vu.edu.au/block-model](http://vu.edu.au/block-model)

Imagine a university experience that puts you at the centre. One that makes it easier to balance life and learning while helping you feel confident, engaged and connected – and ready to reach your goals, your way.

Welcome to the VU Block Model.

We're the first university in Australia to teach this way, and the first in the world to roll it out at such scale.

And the results? It's been an award-winning game-changer.

Since we launched the VU Block Model, our students have thrived both academically and personally, forming deeper relationships with peers and industry.

You gain skills and experience in small, workshop-style classes, learning hands-on from industry connections and developing the networks you'll need for the career you really want.

The VU Block Model is all about setting you up for success, your way.

**“My experience at VU has been truly transformative. I was drawn to the practical and inclusive learning approach, especially VU Block Model, which has enabled me to focus deeply on one or two subjects at a time and effectively bridge academic knowledge with real-world application.”**

Marília Pereira Calegari Cuenca, Brazil  
Master of Applied Information Technology



### Better focus, deeper learning

You'll study one subject at a time every four weeks, getting a deeper grasp on what you're learning while enjoying a more collaborative, personalised experience. Some postgraduate students study two subjects at a time in eight-week blocks.

### Fit study around your life

With three-hour classes, three days a week, you'll have the flexibility to take charge of your busy schedule. So you can earn while you learn – and still have time for everything else in your life.

### Your voice is valued

Small, workshop-style classes ensure you never get lost in the crowd. Instead, you take an active role in your own learning, and find it easy to build meaningful connections with your peers and teachers.

### Build career-ready skills

Textbooks only get you so far. Our courses are focused on hands-on learning and industry experience, so you graduate ready for your career.



**94%**

**Outstanding pass rate\***

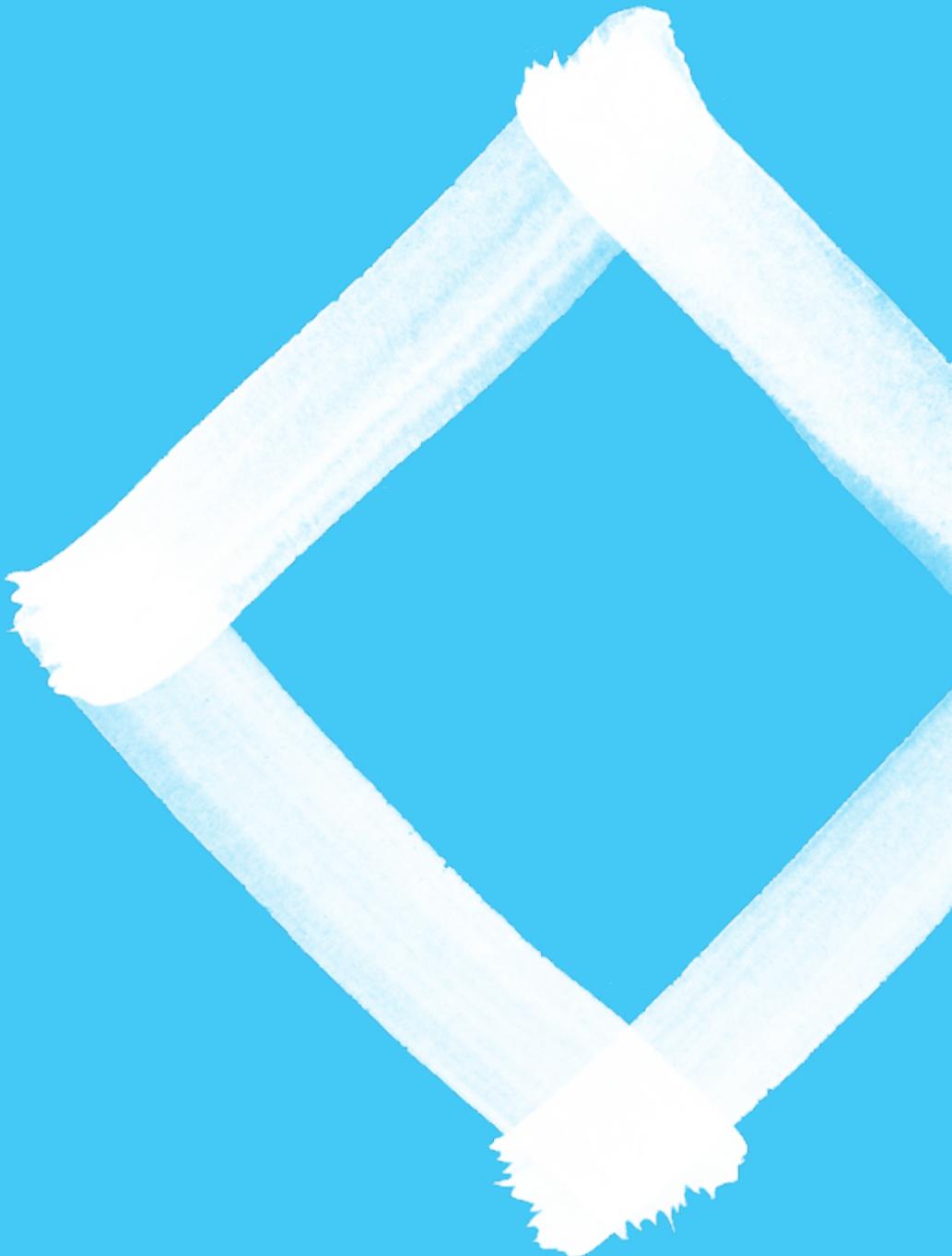
\*VU Sydney and Brisbane international student unit pass rate 2024

**3-hour classes, 3 days a week**



**Interactive classes, not lectures**

To find out more about our award-winning learning model, get in touch with us or visit [vu.edu.au/block-model](http://vu.edu.au/block-model)



#### **VU Sydney Campus**

Website: [vu.edu.au/vu-sydney](http://vu.edu.au/vu-sydney)  
Email: [studentservices@vusydney.edu.au](mailto:studentservices@vusydney.edu.au)  
Phone: +61 2 8265 3222  
Address: Ground Floor, 160-166 Sussex Street, Sydney, NSW 2000, Australia



Victoria University acknowledges, recognises and respects the Ancestors, Elders and families of the Bunurong/Boonwurrung, Wadawurrung and Wurundjeri/Woiwurrung of the Kulin Nation who are the Traditional Owners of University land in Victoria, the Gadigal and Guring-gai of the Eora Nation who are the Traditional Owners of University land in Sydney, and the Yulara/Yugarapu and Turrbal Nation who are the Traditional Owners of University land in Brisbane.

#### **VU Brisbane Campus**

Website: [vu.edu.au/vu-brisbane](http://vu.edu.au/vu-brisbane)  
Email: [studentservices.vubrisbane@vu.edu.au](mailto:studentservices.vubrisbane@vu.edu.au)  
Phone: +61 7 3210 7402  
Address: Ground Floor, 269 Wickham Street, Brisbane, QLD 4006, Australia