

Victoria University

Student Services and Amenities Fee (SSAF)

2024 Allocation Report

Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Victoria University (VU) administers the Student Services and Amenities Fee (SSAF) strictly in accordance with the **Higher Education Support Act 2003** and associated guidelines. The SSAF revenue is managed by VU's Student Services and Administration Portfolio, overseen by the Chief Student Officer, ensuring robust governance and compliance with legislative requirements.

Student Consultation Process

VU engages students through multiple consultation channels to gather input on the use of SSAF revenue, including:

- Online surveys and feedback forms
- Campus and student-led events
- Student Representative Organisations (VU Student Union [VUSU], VU Postgraduate Association [VUPA])
- The SSAF Consultative Committee

The **SSAF Consultative Committee**, comprising of a minimum of four student and four staff representatives, meets at least twice annually. This Committee plays a central role in:

- Providing feedback on SSAF funding priorities
- Reviewing and approving SSAF grant allocations
- Championing transparent communication about SSAF spending
- Ensuring expenditure aligns with student expectations and VU's strategic goals

Student representatives on the Committee have clear oversight of proposed spending and actively contribute to decision-making.

SSAF Revenue Allocation and Priorities (2024)

VU applies a flexible funding model governed by the SSAF Consultative Committee and administered by the Chief Student Officer's Department, balancing fixed base funding with grants for new initiatives and contingencies for emerging needs. Funding priorities in 2024 were informed by student feedback and aligned with the Higher Education Support Act 2003, VU's strategic plan, and sound financial management principles. The main funding areas included:

- Ongoing support services (counselling, advocacy, accessibility, equity, wellbeing)
- Student Life and Leadership programs and events
- Careers and employability services
- Student-led organisations and activities, including clubs, societies, and new student-led Program-Based Working Groups
- Contingency for emergent student needs

Compliance with Legislative Requirements and SSAF Outcomes

VU ensures SSAF expenditure complies with subsection 19-38(4) of the Higher Education Support Act 2003, restricting use to allowable services and amenities that enhance the student experience. In line with the 2024-25 Budget measure, VU has met the requirement to allocate a minimum of 40% of SSAF revenue to student-led organisations, with 42% of the 2025 SSAF allocation funding independently run student Program-Based Groups.

2024 SSAF Priorities, Grants and Benefits to Students

VU allocates SSAF funds and grants each year to ensure some fixed funds as well as offering access to short-term funds to pilot initiatives and/or meet a short-term need. This approach accommodates need and demand and allows for greater flexibility in the delivery of SSAF funded student services and activities.

In 2024 the VU model was centrally governed by the SSAF Consultative Committee and managed and administered by the Department of the Chief Student Officer on behalf of VU. Funds allocation included the following:

- Base allocation funding for all services currently approved for SSAF; the amount related to activity /service-based costings (the allocation and funding are reviewed annually via Funding Applications and in-line with University budget forecasts and business planning);
- An allocation for student experience initiative grants;
- Funding to support student representative organisations; and
- Contingency for unexpected growth in usage and/or emerging needs allocation for services not currently funded by SSAF.

The review of applications for funding and grants each year takes into consideration feedback from students. Feedback is gathered through data collection, engagement and consultation, as well as feedback from the University community, and is used to ascertain funds allocation priorities each year.

VU used the following principles for the allocation of SSAF funds in 2024:

1. Comply with the Student Services, Amenities, Representation and Advocacy Guidelines;
2. Be informed by students (data driven) and deliver funds where priorities are identified by students;
3. Continuously improve service provision to students in the areas specified by the Higher Education Support Act 2003;
4. Ensure internal financial controls, management accounting, efficiency and effectiveness; and
5. Align funds allocation and expenditure with VU's strategic plan and allowable funding categories.

In 2024, total SSAF revenue of \$5,279,033 was forecast at 1 January with the full schedule of priorities estimated to be funded at a significantly higher amount (to be operationally funded by VU). Actual revenue as at 31 December 2024 was \$6,889,960 and actual spend in SSAF priorities and grants totalled \$5,799,729.

SSAF Achievements and Impact in 2024

Student Life and Leadership

Throughout 2024, Student Life and Leadership delivered 797 activities with a total of 37,372 attendees. All activities were accessible to all VU Melbourne students, with leadership programs also available online to students at VU Sydney and Brisbane.

In 2024, activities included:

- 92 Orientation sessions and 24 O-Fest events across six campuses, engaging 5,322 students in orientation programs and 9,005 students in social and welcome activities.
- 68 student engagement events, including flagship initiatives such as Cultural Diversity Week, People Place & Planet Festival, Mental Health Month, and arts and music activations. These programs reached 11,132 attendees and contributed to a vibrant, inclusive campus culture.
- 188 student-led club events and 10 training sessions, with clubs delivering social, cultural, and professional development events for 3,139 students. Club support included training in governance, safety, and inclusive practices.
- 47 international student engagement activities, including the International Arvos series, beach safety days, and welcome sessions, attended by 2,767 students. The airport pickup program also supported 150 arriving international students.
- 68 leadership activities, such as workshops, the LEAD program, Leadership Snacks, and the annual Student Leadership Conference and Awards, attended by 1,254 students.
- Volunteering programs engaged 902 participants through the VU Vollies program and V4U Day. Volunteers contributed to 177 activities and community projects, supporting 21 community partners.
- Free Meals for VU Students delivered approximately 4,075 healthy frozen meals to 815 students in partnership with SecondBite, helping to address food insecurity.
- Student Consultative Group (SCG) facilitated 22 activities that provided authentic student voice in university planning, with 221 student engagements across workshops, panels, and co-design sessions.
- 12 equipment bookings supported student-led activities and events through logistical and material resources.

VU Employ and Careers Services

SSAF supports the work of qualified Careers Counsellors and Industry-led Employability Consultants who provide high quality student career and employment services. These include individual consultations, job searching and preparation, group workshops, digital and remote programs. The VU Careers Hub team also work on a range of projects and events specifically designed to support job readiness, professional networks and graduate career outcomes. Services provided to 21,620 of students in 2024 include:

- VU Careers Hub Hybrid Drop-in Service: A face-to-face drop-in service is available at Footscray Park campus five days a week. Additionally, email inquiries are received Monday to Friday and responded to within one business day. This service provides prompt and flexible support on topics such as job applications, addressing key selection criteria, and access to further career resources.
- Career Counselling: One-on-one career counselling appointments are available both online and face-to-face. These tailored sessions focus on individual values, career planning, pathway exploration, and goal setting.
- Employability Consultations: One-on-one career counselling sessions are offered online or face-to-face, providing personalised guidance centered on individual values, career planning, pathway development and goal setting.
- Digital Careers Toolkit: A curated, tailored suite of online career resources available 24/7, including AI-powered tools such as Resume360, CareerPulse, and aptitude tests to enhance job readiness.
- Career Workshops: Extra-curricular sessions aligned with the Career Development Learning Framework (CDLF), designed to build skills and knowledge in areas such as career planning, interview techniques, LinkedIn branding, and value alignment for career success.
- In-Class Sessions: Customised, embedded career support sessions developed in collaboration with colleges, tailored to specific cohorts to strengthen career development.
- Career Ready Award: A structured and supported career development program that guides students through various employability-building activities, which can also be recorded on their VU Extra transcript.
- Industry Engagement Activities: Opportunities for students to connect directly with industry professionals and employers through both on-campus and online events and workshops.
- Career Hubs Jobs Board: A platform connecting students with vetted employers offering legitimate job opportunities, with encouragement to engage the careers team for coaching and support throughout the application process.
- VU Careers Hub Collaborate Space: A dedicated online space where students can access career resources, event information, and the latest career-related news at Victoria University.
- GradWISE Partnership: Collaboration with GradWISE to provide enhanced employment support for students living with disabilities, illnesses, or injuries, improving their job outcomes.

Student Equity, Safety & Wellbeing

In 2024, the Student Equity, Safety and Wellbeing portfolio supported 3,820 unique students across 11,339 recorded service sessions in counselling and mental health, accessibility, advocacy and student welfare. These services fostering student wellbeing, mental health, accessibility and

academic integrity, with a strong focus on equity cohorts including care-leavers, international students, and students from non-English speaking backgrounds.

Counselling and Student Mental Health

The Counselling team continued delivering short-term therapeutic support to enrolled students across face-to-face, phone, and online platforms. In 2024:

- 1,606 students accessed counselling services
- 2,666 counselling sessions were delivered (including individual, follow-up, and third-party consultations)
- Completion of the new Student Mental Health Plan (2025–2027), designed through a trauma-informed, whole-of-university lens.
- Ongoing delivery of the VU Mental Health Crisis Support Line (after-hours), in partnership with Lifeline.
- Development of the Mental Health Crisis Flow Chart to streamline student crisis response protocols.
- Partnerships with Orygen, Headspace, Lifeline, and CASA House to expand professional development, student workshops, and referral pathways.
- Launch of a new session feedback survey based on best-practice therapeutic tools.
- Ongoing professional registration and supervision completed by all counsellors.

Accessibility

In 2024, the Accessibility team supported 757 unique students through 2,993 sessions. Though there was a 6% decrease in student numbers, service delivery remained stable.

Key SSAF-supported initiatives included:

- Introduction of Quiet Sensory (Q-Sen) Rooms across VU campuses to support neurodivergent students.
- Continued development of Learning Access Plans for students with disabilities.
- Co-creation of the university's new Accessibility Action Plan and upcoming student-facing learning module: *Beyond Barriers – Accessibility for Everyone*.

Student Advocacy

Advocacy services experienced a significant increase in demand in 2024, with:

- 899 unique students supported
- 4,085 sessions delivered across academic integrity, appeals, and complaint support
- Staffing was increased by 0.5 EFT Student Advocate to meet rising demand.

A key SSAF-funded outcome in 2024 was the launch of the Student Policy Support Video Series — five animated videos designed to demystify complex academic processes for students. Topics include:

- Review of Assessment Outcome
- Academic Misconduct
- Show Cause Panels
- Remission of Debt
- Student Complaint Resolution

These resources have improved student access to procedural justice and self-advocacy.

Student Welfare

In 2024, 745 students accessed welfare support services through 1,597 sessions. The service provided financial, housing, and crisis support across campuses and online, with highlights including:

- Continued delivery of the Hardship Laptop Program in partnership with Medibank and Library Services.
- Provision of Crisis Accommodation for international students at risk of homelessness or family violence.
- Free Tax Help Service delivered by an ATO-trained volunteer.
- Release of the Student Housing Guide, a practical resource for navigating the rental market.

TAFE Student Support

TAFE Student Support Workers joined the broader counselling and wellbeing team in 2024, providing holistic case management and academic support. Highlights included:

- Development of a Care Leavers Grant Program in partnership with VU Scholarships and Raising Expectations.
- Provision of 10 donated laptops to high-risk TAFE students at risk of disengagement.
- Delivery of targeted equity workshops including:
 - Gender and Sexuality Inclusion (90 participants)
 - Gambling Harm Prevention (180 participants)
 - Stress and Self-Care (60 participants)
 - Trauma-Informed Leadership for TAFE educators (60 participants)
- Outreach at 30+ orientation events across the TAFE calendar, directly engaging over 1,300 students.

Victoria University Student Union (VUSU)

The Victoria University Student Union (VUSU) utilises SSAF funding to deliver a wide range of services, activities, and programs aimed at enhancing student experience, wellbeing, engagement,

and employability. These initiatives support diverse student needs across academic, cultural, welfare, and social domains, contributing significantly to campus life and student success.

- Employability and Skills Training: Approximately 650 students benefited from employability courses including RSA, First Aid, White Card, Barista, CPR, and Cocktail Making training. These programs enhance job readiness and financial independence by providing nationally recognized certifications and practical skills.
- Food and Welfare Support: The Free Brekki Bar served more than 1,000 students, offering free nutritious meals to help ease living costs. The Food Pantry also provided ongoing support to over 700 students, directly addressing food insecurity amid rising living expenses.
- Student Engagement and Recreational Activities: SSAF funds enabled participation in over 20 major events and trips, such as Philip Island, Mount Baw Baw, go-karting, bowling, and social balls, engaging more than 550 students. These activities promote social inclusion, physical health, and mental well-being.
- Cultural and Inclusion Events: More than 650 students took part in cultural celebrations including Diwali, Mid-Autumn Festival, Latino Food Festival, and Iftar dinners. These events foster diversity, inclusion, and community connection, particularly benefiting international students.
- Student Welfare and Awareness: Targeted initiatives supported over 250 students through women's welfare programs, LGBTQ+ community events, neurodiverse support, and mental health workshops. This funding promotes health, safety, and inclusivity on campus.

Victoria University Postgraduate Association (VUPA)

The Victoria University Postgraduate Association (VUPA) delivered a broad range of services, programs and activities designed to support postgraduate students' academic success, wellbeing, and social inclusion. These initiatives have strengthened student engagement, promoted professional development, and enhanced community connections within the postgraduate cohort.

Health and Wellbeing Activities

Several targeted wellbeing initiatives were conducted, including:

- International Women's Day Care Packages: Delivered to 30 women postgraduate students, this initiative successfully fostered wellbeing and mental health awareness with full attendance and positive feedback.
- Mindfulness Workshop: Provided mental health education and stress management skills to postgraduate students, contributing to holistic wellbeing support.

- **Physical Activity & Social Events:** Activities such as badminton events promoted physical fitness, mental wellbeing, and social connectedness among participants.

Skills and Career Development

- **NVIVO Training Event:** Offered qualitative research skills crucial for postgraduate study, supporting 10 students.
- **National Careers Week:** Delivered career development workshops and networking opportunities to 17 students, enhancing their professional preparedness and industry engagement.

Socialisation and Cultural Inclusion

A series of intercultural and social events were held to promote inclusion and foster community spirit among postgraduate students, including:

- **Turkish and Italian Peace Meals:** Interactive cultural cooking events with attendance of 15 and 22 students respectively, encouraging intercultural learning and social bonding.
- **Winter Spritz Event:** A festive gathering designed to provide a relaxing social environment during winter, attended by 16 students.

Student Sport and Health Services

In 2024, SSAF funding supported a comprehensive range of Sport and Health Services at Victoria University, fostering student engagement, wellbeing, and athletic development across multiple programs and facilities. The full budget allocation of \$328,950 was expended, achieving 100% utilisation by year-end. Key 2024 achievements include:

- **Sport Clubs:**
Supported over 1,800 student engagements through club governance, training, competition and leadership development. Resources included assistance with club registration, uniforms, and coaching. The program strengthened social, instructional, and competitive sport participation, enhancing university-community connections.
- **Sport Facility Access:**
Provided 2,135 hours of facility use to students, clubs, and university teams at internal rates, facilitating a diverse range of sport and equity-focused events aligned with VU's sport facility policy.
- **Sport Programs:**
Delivered over 70,000 physical fitness engagements through varied activities including orientation events, social sport, the VU Active Living Program (VALP), and the Elite Athlete Program (EAP). Highlights include:

- Support for 118 elite athletes, including those competing at the 2024 Olympics and Paralympics.
- Successful management of the 21st VU Sport Awards, honoring outstanding student athletes and volunteers.
- Over 950 VU Moves App downloads to encourage active lifestyles.
- Inter-University and Representative Sport:
Enabled 70 students to compete nationally with strong performances, including multiple medal wins at UniSport Nationals and the Southern Shield Netball competition. Over 400 students trialed for representative teams, with extensive training and competition sessions provided.
- On-Campus Social Sport:
Facilitated more than 1,000 student participations across weekly social sport sessions at five campuses, covering basketball, netball, futsal, volleyball, badminton, and more.
The Western Futures program supported 200 students with disabilities through inclusive social sport and educational opportunities.
- Esports:
Established a dedicated esports gaming space for student engagement, equipped with necessary technology and infrastructure to promote digital social sport activities.
- Health and Education Programs:
Delivered health consultations, seminars, and first aid education aligned with student wellbeing priorities. Over 100 health-related engagements and 50 education participants benefited from these services, including targeted COVID-19 support resources and health promotion initiatives. Specific cohort presentations delivered including; VCE VM cohort, Werribee Western Melbourne English Program, Respect and Responsibility Program, Respect and Empathy Week, VU Professional Staff Festival, VU International Office, Living Works
- Train the trainer, safeTALK, Student Life, Advisory and Wellbeing, VU UniLodge, EAL x4, VU Poly, C Health and Bio, CSES.
- Digital promotion and health links:
COVID-19 web resource developed in collaboration with Student Services; Health Advice web and links to Health Practitioners updated
- Education Programs:
PFA - 1,116 participants; Applied Suicide Intervention Skills Training (ASIST) and suicide alertness for everyone (safeTALK) - content preparation - program delivery. Delivery on 2 campuses.
- 600+ health related engagements; 100+ Health education participants

Student Mentor Program

The Student Mentor Program delivered several key initiatives throughout 2024, funded through SSAF, aimed at improving student engagement, academic confidence, wellbeing, and community connection at Victoria University. These projects foster peer support and create inclusive, supportive learning environments that enhance the overall student experience.

Student Mentor In-Class Support

This initiative placed trained student mentors directly into classrooms to provide academic and social support. Key outcomes include:

- Increased Student Engagement and Participation: Mentors acted as approachable peers bridging students and faculty, encouraging active participation and fostering a collaborative classroom environment.
- Improved Academic Confidence and Performance: Timely, personalised guidance helped students overcome academic challenges, leading to higher confidence and better learning outcomes.

This in-class support reduced barriers to seeking help, particularly for students hesitant to approach faculty, and contributed to a more inclusive and supportive campus culture. Evaluation through discussions with academics and mentors highlighted the need for stronger academic staff involvement and challenges around scheduling mentor availability.

Student Mentor Wellness Project – Snoozefest / Draw to Destress

Focused on student wellbeing, this project promoted healthy sleep habits and stress reduction through interactive campus events. Outcomes included:

- Raised student awareness on the importance of adequate sleep, with discussions on sleep hygiene and distribution of sleep-related wellbeing kits (eye masks, ear plugs).
- Provided a creative, relaxing environment where students practiced drawing techniques while discussing stress management strategies.

These events created a positive, engaging atmosphere that supported students' mental health and encouraged wellness conversations with mentors. Evaluation revealed many students struggle with poor sleep due to balancing work and study, highlighting ongoing need for wellbeing education.

Student Mentor Room

A dedicated physical space for student mentors was established in Building M, converting a former retail area into a welcoming and visible support hub. Enhancements include:

- Installation of whiteboards for collaborative learning and information sharing.
- Addition of a colourful rug to improve acoustics and aesthetics.
- Upcoming purchase of a mobile phone charging station to increase student accessibility and promote the space.

This centralised space enhances student visibility to mentors and facilitates easier access to peer support services. Further development and promotion of the room are ongoing.

Student Mentor Trivia Night

This social event provided a relaxed setting for students to network, enjoy food and entertainment, and learn about the mentoring program. Outcomes:

- Positive student feedback on the engaging, casual atmosphere encouraging networking and peer connections.
- Increased interest in becoming mentors in 2025, expanding the program's reach and impact.
- Provided leadership experience for Lead Mentors through collaborative event planning and execution.

Evaluation showed that student-led, informal events with food and social interaction are highly effective in boosting engagement. Plans to sustain the event annually are under consideration.

SSAF Revenue Summary

	2024 Allocation \$ ¹	2024 Actual \$
SSAF Revenue	\$5,279,033	\$6,889,960
SSAF revenue carried forward from 2023		\$563,246
Total SSAF funds available for 2024		\$7,453,206
SSAF revenue carried over into 2025		\$1,653,477

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2024** the maximum SSAF was **\$351**.

Student Status	2024 SSAF charged \$ ²	Number of students charged in 2024 ³
Higher Education Full-time ¹ (> 0.75 EFTSL)	\$351.00	9787
Higher Education Part-time ¹ (< 0.75 EFTSL)	\$175.50	5415
VET Full-time and Part-time (no concession)	\$175.50	6343
VET Full-time and Part-time (concession)	\$105.30	1574

VET off campus, via Industry training or at Geelong and Werribee Rast locations	\$52.65	1694
		Total: 24,813

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2024 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2024 ⁴
Remote learning/Online only	Nil	N/A

⁴ Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study.

SSAF Allocation Summary

Key areas of expenditure 2024 Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area (reporting against these are mandatory)	2024 Total Allocation \$	2024 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	Nil	Nil		
2. Clubs or other associations	\$43,575	\$76,584	No	3,139
a. Sporting	Nil	Nil		
b. Internal student politics	Nil	Nil		
c. Gender, sexuality, ethnicity, race, or nationality-based	Nil	Nil		
d. Areas-of-study related e.g. law	Nil	Nil		
e. Other activities e.g. music, debate, chess	Nil	Nil		
f. Other	Nil	Nil		
3. Accommodation	Nil	Nil		
4. Employment/career services	\$653,292	\$653,292	No	21,620
5. Legal aid	Nil	Nil		
6. Support for financial affairs	Nil	Nil		
7. Other student amenities	Nil	Nil		
8. Student Life & Leadership	\$1,718,495	\$1,555,726	No	37,372
9. Student Counselling	\$1,095,613	\$1,116,930	No	1,606

10. Student Advocacy	\$216,214	\$195,383	No	899
11. Student Sport & Health Services	\$328,850	\$503,950	No	2,800
12. Student Success & Support Programs	\$386,549	\$626,971	No	1,000+
13. Students as Partners	\$22,724	\$27,494	No	
14. Student Experience Initiative Grants	\$14,813	\$75,611	No	
15. Admissions & Pathways	\$0	\$54,246	No	
16. Student Accessibility Services	\$0	\$11,642	No	757
17. Student Contact Centre	\$0	\$38,100	No	
18. SSAF Initiatives	\$28,613	\$173,235	No	
19. Student Advisors	\$291,379	\$0	No	
20. Student Communications and Operations	\$0	\$2,822	No	
21. Student Representative Organisations Support	\$35,262	\$0	No	
22. Children's Services	\$50,000	\$50,000	No	
Total	\$4,885,389	\$5,161,986		

Organisations, bodies or third-party providers that received SSAF funding in 2024

1. Allocation of SSAF revenue – organisations, bodies or third-party providers

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
Victoria University Student Union Inc (<i>disperses funds from their SSAF funding allocation to Student Clubs & the International Student Association</i>)	63 161 502 854	Key Area 4(c) (e) (n)(q)(r)(s)	\$565,294	8.2%
Victoria University Postgraduate Students Association Inc	55 663 362 625	Key Area 4(c) (e) (n)(q)(r)(s)	\$72,450	1.1%
		Total SSAF provided to organisations, bodies or third-party providers	\$637,744	9.3%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent

Organisation Name ²	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
<i>Victoria University – independently run student Program-Based Working Groups overseeing Orientation, Campus Events, Student Leadership, Clubs & Societies, Vollies Program, SSAF SEI Grants, Student Consultative Group</i>	83 776 954 731	Key Area 4(c) (e) (n)(q)(r)(s)	\$926,706	13.5%	N/A	N/A
Victoria University Student Union Inc (<i>disperses funds from their SSAF funding allocation to Student Clubs & the International Student Association</i>)	63 161 502 854	Key Area 4(c) (e) (n)(q)(r)(s)	\$565,294	8.2%	N/A	N/A
Victoria University Postgraduate Students Association Inc	55 663 362 625	Key Area 4(c) (e) (n)(q)(r)(s)	\$72,450	1.1%	N/A	N/A
		Total SSAF provided to student-led organisations	\$1,564,450	22.7%		

² Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements

Organisation Name ¹	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
<i>Victoria University</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>N/A</i>	<i>N/A</i>
Victoria University Student Union Inc <i>(disperses funds from their SSAF funding allocation to Student Clubs & the International Student Association)</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>N/A</i>	<i>N/A</i>
Victoria University Postgraduate Students Association Inc	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>	<i>N/A</i>	<i>N/A</i>

Declaration by Person of Authority

I, Michelle Gillespie, Chief Student Officer of Victoria University declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.

Signature of Person making Declaration



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Full name of Person making Declaration

Michelle Gillespie

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Position of Person making Declaration

Chief Student Officer

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Date 30/6/2024