VICTORIA UNIVERSITY

Graduate Certificate in Business Administration
Course code: BTPF

Course Requirements

To attain the Graduate Certificate in Business Administration, students will be required to complete 48 credit points (equivalent to 4 units) consisting of:

- 48 credit points professional core units

Students are required to enrol in all units for semester 1 and 2, and are not permitted to enrol in more than 48 credit points per semester as a full-time load.

Credit Points

A credit point is used to measure the study load for a unit. A standard unit consists of 12 credit points, with each completed unit's credit points adding up to meet your required total of credit points to complete your course.

Further Information

Unit and course information is available from the University course search site at http://vu.edu.au/course-search or go to https://askvu.vu.edu.au or Phone VUHQ on 03 9919 6100

Campus

City Campus (CC)
VU Online (VOL)

College

College of Arts, Business, Law, Education and IT

Study Mode

Part Time

Duration

0.5 years Full Time or Part Time equivalent

Fee Type

For information on course fees, refer to http://vu.edu.au/fees

Application Method

VTAC - https://vtac.edu.au
Direct Application - https://gotovu.custhelp.com/app/landing

Timetable

vu.edu.au/timetables

Course Chair

Julie Knutsen

Course Advice

AskCUA - https://askvu.vu.edu.au/app/askcua

For further course information phone 1300 VICUNI/vu.edu.au
Victoria University CRICOS Provider No. 00124K (Melbourne), 02475D (Sydney and Brisbane)

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Course Delivery Plan 2025

VICTORIA UNIVERSITY

Year 1

Unit Code	Unit Title	Unit Type	Sem	Credit Points	Campus	Pre-Requisites
BMO6511	Strategic Management and Business Policy	Core	8WB1	12	CC	
BHO6505	Marketing Management	Core	8WB2	12	CC	
BMO5501	Business Ethics and Sustainability	Core	8WB3	12	CC	
BAO5734	Financial Analysis	Core	8WB4	12	CC	

Prerequisites

A number of units within the degree have 'prerequisites'. These prerequisites must be met before enrolment in the unit is permitted. Generally these prerequisites require the successful completion of a unit or units taken at an earlier stage in the course. Students should pay particular attention to these prerequisite requirements as failure to meet these can seriously hinder progression through the course.

Core

A unit that must be completed

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