

Consent and Acknowledgement for AHPRA accredited Clinical Placements

Release of personal documents and information-Consent

As part of the course requirements to attend clinical placements, all students are required to provide pre-placement mandatory documents such as a valid police check, Working with Children Check, and specific immunisation records -a link to all requirements can be found in Appendix 1 "pre-placement mandatory documents". The University may be required to provide copies of pre-placement mandatory documents to placement providers for the purpose of meeting the placement provider's conditions of placement.

To enable compliance with these conditions, you are required to provide your consent and acknowledgment of the following by ticking the Fitness to Practice acknowledgement on VUWIL:

- I agree that I will provide all pre-placement mandatory documents to the University.
- I agree to the University accessing my pre-placement documents from University records for the purposes of complying with the conditions of clinical placement.
- I agree to the University sharing my pre-placement mandatory documents with my placement provider if requested by the placement provider for the purpose of meeting its conditions of placement.
- I agree to maintain and update my pre-placement mandatory documents (where applicable) in order to keep placement documents current and valid, noting that placement providers have the right to request more frequent document renewals.
- You may choose to not disclose your immunisation status. However, this may mean that you cannot participate in a placement which may impact your ability to successfully complete your course.

Readiness to commence clinical placements- Acknowledgement

By ticking the Fitness to Practice acknowledgement on VUWIL I hereby give written acknowledgement of the following:

- I understand the inherent requirements that apply to my [course](#).
- I understand that Victoria University will require me to submit evidence of pre-placement mandatory documents at a time determined by the University (see Appendix 1).
- I understand that in order to undertake placement, I am required to maintain a valid police check dated in the current year of study.
- I understand that I am required to maintain a current Working With Children Check in order to undertake any placement.
- I understand that if I have resided overseas for more than 12 months in the past 10 years, I am required to provide a police check from each country of residence. If unable to do so I must discuss this with my Clinical Coordinator/Course Chair prior to pre-placement documentation being due.
- I understand that any disclosable outcomes/negative assessments reported on my National Police Certificate/Fit2Work Police Check (including any statutory declaration provided by me in relation to my criminal record) or Working with Children Check may impact my ability to undertake a placement.
- I understand that while Victoria University may make reasonable efforts to find a placement for me if I have a disclosable outcome on my police check, I may not secure a placement if no venue is available or offers me a placement opportunity which may impact my course progression.
- I understand that I may be required to present evidence of my immunization status along with other required placement documents to the placement provider prior to or on the first day of placement.
- I understand that Victoria University may not be able to find the placement required for me to satisfactorily progress through my course if I do not provide evidence of my immunization status.
- I understand that I will be required to travel to external venues to undertake placement and that I am responsible for all costs incurred.
- I understand that I will be responsible for making suitable accommodation arrangements, if required, and that I am responsible for all costs incurred.

- I understand that placements are subject to change and may be scheduled outside of standard VU teaching periods including holiday and assessment periods.
- I understand that Victoria University is under no obligation to find me an alternative placement if I choose not to attend the placement allocated to me.
- I understand that my contact details (phone number and email address) will be released to external supervisors/agencies for placement purposes only. Where I do not wish for my contact details to be disclosed, I will alert the Clinical Coordinator to discuss options.
- I understand that I will be withdrawn from placement if my pre-placement mandatory documents are not submitted by the University advised due date and I may be awarded a fail grade for the placement component of the unit.
- I understand that if I disclose that I have an impairment that may impact on my ability to complete a placement or an impairment is identified by the Clinical Coordinator at Victoria University, I may be required to provide documentation from a health professional assessing my capacity to participate in any placement prior to commencing the placement (or during the placement as the case may be) so that any reasonable adjustments can be determined.
- I understand that I can have a confidential conversation with my placement coordinator regarding my health or medical condition and seek support from the Accessibility Services at Victoria University prior to placement.
- I have read and understood the mandatory reporting section of [AHPRA](#) and, I agree to notify the Clinical Coordinator unit immediately if I become aware of any physical or mental impairment, disability, condition or disorder (including substance abuse or dependence), that detrimentally affects or is likely to detrimentally affect a student's capacity to undertake clinical training. <http://www.ahpra.gov.au/>
- I understand my legal obligations as a registered student under the Health Practitioner Regulation National Law. <https://www.ahpra.gov.au/Registration/Student-Registrations/fact-sheet-for-students.aspx#>
- I understand that I need to report any changes to my criminal record and/or health, including where my circumstances may raise health and safety risks to myself or others eg broken limbs, prescribed medication treatments, pregnancy or similar conditions, and that I will inform the Clinical Coordinator at Victoria University of my individual needs to facilitate any reasonable adjustments to my placement.



All personal information and data collected in this form will be managed in accordance with the [University's Privacy Policy](#)

Appendix 1

Pre-placement requirements for each course of study can be found via the following links. Please note that on occasions new emergency requirement might be legislated by the government or requested by venues. VU will follow such directives and inform students of changes as soon as practicable:

HBNB-Bachelor of Nursing:

<https://vucollaborate.vu.edu.au/d2l/home/1902193>

HBMA-Bachelor of Midwifery/Bachelor of Nursing:

<https://vucollaborate.vu.edu.au/d2l/home/1942202>

HBPD-Bachelor of Paramedicine

<https://vucollaborate.vu.edu.au/d2l/lp/navbars/1534997/customlinks/external/1140412>

HCSP-Bachelor of Speech and Language Sciences/Master of Speech Pathology/HMST -Master of Speech Pathology:

<https://vucollaborate.vu.edu.au/d2l/lp/navbars/1623593/customlinks/external/5027>

Bachelor of Science (Osteopathy) Master of Health Science (Osteopathy):

<https://vucollaborate.vu.edu.au/d2l/lp/navbars/1728748/customlinks/external/5027>

HCPT-Bachelor of Applied Movement Sciences/Master of Physiotherapy:

<https://vucollaborate.vu.edu.au/d2l/lp/navbars/1534987/customlinks/external/5027>

AMAL-Master of Applied Psychology (Clinical Psychology)

<https://vucollaborate.vu.edu.au/d2l/home/1902200>

<https://vucollaborate.vu.edu.au/d2l/home/1902067>