

# Supervisor assessment report

Student's name:	Course:
Supervisor's name:	Date:
Organisation name:	

Can you please take a few moments to complete this brief report based on your experience supervising the abovementioned VU student.

<b>Evaluation of the student:</b>		Strongly agree	Agree	N/A	Disagree	Strongly disagree
No.	Please mark the appropriate box with an X					
1	The student behaved in a professional manner (punctual, appearance)					
2	The student exhibited a good attitude towards staff					
3	The student exhibited a good attitude towards the tasks allocated					
4	The student fitted in with the culture of the organisation					
5	The student was able to follow instructions					
6	The student was able to ask questions and seek clarification on tasks					
7	If the student experienced problems, he/she was able to raise the issue in order to seek a resolution					
8	The student was accepting of constructive feedback and prepared to explore alternative options					
9	The student demonstrated creativity					
10	The student showed initiative					
11	The student attended as required					
12	The student's studies properly prepared them for the placement with your organisation					

<b>Self-evaluation of your organisation:</b>		Strongly agree	Agree	N/A	Disagree	Strongly disagree
No.	Please mark the appropriate box with an X					
13	The student was provided with the opportunity to meet the agreed learning objectives (refer signed WIL Schedule)					
14	I was able to meet with the student for a reasonable amount of time					
15	The student was given the opportunity to undertake a variety of tasks					
16	The student was provided with a suitable learning opportunity					

Please expand of any of your above responses here:

No.	

Can you please summarise the experience of having this student in the workplace with you?	
Can you suggest any improvements to the current Fieldwork Placement Program or process?	
Total number of days student attended:	
Would you be prepared to host another VU student?	
If so, when is the best time of the year to make contact with you?	
Please indicate your preferred method of communication in relation to this program?	Email Phone Business letter Meeting in person
Are there any final comments that you would like to make about any aspect of the student or the placement program?	

Thank you for your assistance in this matter.

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