Confirmation of Candidature

Document Submission Check List

☐ **Application for Confirmation of Candidature**

☐ Candidature Proposal (max. 16 pages, excluding references - refer to **Candidature Guidelines** on the **Preparing for Candidature webpage**.

☐ **Budget template form**: Refer to the **budget guide** corresponding with your initial enrolment date. Please lodge a separate document to your proposal.

☐ **GRC Supervision Agreement**

☐ **Online Health, Safety and Wellbeing Awareness training** (please follow **this link**).

- Please take a screen shot of your completion message page and submit with your candidature documents. **NOTE**: Please log into your MyVU portal to access this link.

☐ **Research Integrity Modules** (Phase 1: Modules 1, 3, 4 and either 10 or 11 (if applicable). Provide a screen shot, or Certificates of Completion as evidence of completion (see separate instructions below.

- The modules are on **VU Collaborate**, under the Support and Collaborate tab.

- Each module takes approximately 30 minutes and you will need to gain at least 80% in the quiz to complete

- View the **guide to navigating VU Collaborate**.

- Guide on how to download **Certificates of Completion**.

☐ **Plagiarism software** checker assessment report (see student Induction Space on VU Collaborate);

- **Plagiarism summary report** (Turnitin) – see student guide links below:

  Originality Check, by Student VU Collaborate Help. Originality Check – Test Folder, in **Student Induction** space (student access only).

- The **Research Ambassadors** have been trained on the plagiarism software and are a source of support if needed.