



# DUTY STATEMENT

Position Details	
Statement of duties and requirements for	
<b>Title</b>	Researcher
<b>Committee</b>	Animal Experimentation Ethics Committee
<b>Category</b>	B

## The Job

A suitably qualified person with experience in the use of animals in scientific or teaching activities

### 1. Duties

- Contribute to Committee discussions and discussions so that only work which satisfies the requirements of the Australian code of practice for the care and use of animals for scientific purposes (NHMRC) is approved
- Review Committee papers prior to each meeting and from time to time review out-of-session applications
- Attend each meeting (normally six per year)
- Provide advice and feedback to reflect researcher's point of view to the AEEC

### 2. Selection Criteria

#### Essential

- Must be a suitably qualified person with substantial recent experience in the use of animals in scientific or teaching activities
- Should possess a PhD qualifications

#### Desirable

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- Knowledge and willingness to learn government legislation and guidelines relating to animals research and ethics
- Willingness to attend training conducted by the Victorian Bureau of Animal Welfare and Victoria University
- Demonstrated experience as a Committee member of any Committee or Committee group dealing with complex issues.

### 3. Relevant Material

- Victoria University Animal Experimentation Ethics Committee Terms of Reference –  
<http://research.vu.edu.au/ordsite/aeec.php>
- Australian code of practice for the care and use of animals for scientific purposes (NHMRC)  
<http://www.nhmrc.gov.au/publications/synopses/ea16syn.htm>
- Prevention of Cruelty to Animals Regulations 2008 (Victorian Department of Primary Industries)  
[http://www.dpi.vic.gov.au/DPI/nrenfa.nsf/LinkView/817CFEF9C1AEDE27CA257521001ADF8418CDE14E012AB3A0CA2573FA000E0AC8/\\$file/POCTA%20Regulations%202008%20V1%20Dec%2008.pdf](http://www.dpi.vic.gov.au/DPI/nrenfa.nsf/LinkView/817CFEF9C1AEDE27CA257521001ADF8418CDE14E012AB3A0CA2573FA000E0AC8/$file/POCTA%20Regulations%202008%20V1%20Dec%2008.pdf)

### 4. Submitting an Application

Applications for membership must include:

- Application letter systematically addressing the Selection Criteria (above)
- A brief Curriculum Vitae

Applications are to be forwarded to:

The Victoria University Animal Ethics Committee,  
Research Services  
Footscray Park Campus  
P O Box 14428  
Melbourne VIC 8001  
Victoria University

And/Or e-mail applications to the Secretary, AEEC

[aeec@vu.edu.au](mailto:aeec@vu.edu.au)

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