

A65 – APPLICATION FOR WAIVER OF UNIT RULES (VU SYDNEY & OFFSHORE STUDENTS)

The unit rules determine who is eligible to enrol in the unit. This can be decided on the basis of previous or current study, i.e. unit prerequisites and co-requisites, or degree specification, i.e. restricted subjects or unit sets. For further advice, please refer to your Course Coordinator.

Onshore domestic and international students (except offshore and VU Sydney students) must apply online via [MYVU \(myvu.edu.au\)](https://myvu.edu.au) for a waiver of unit rules.

If you are completing a hard copy of this form, please write in **BLOCK LETTERS** using a black or blue pen.

1. PERSONAL DETAILS

Student ID Family name
Given names Date of birth

2. COURSE DETAILS

What VU course are you currently enrolled in?

Course title Course code
Campus

3. UNIT OF STUDY AND WAIVER DETAILS

Please ensure there are places available for your chosen units.

Chosen unit 1

Study mode
Unit code Unit title Study period
Rule description
Reason for waiver

Chosen unit 2

Study mode
Unit code Unit title Study period
Rule description
Reason for waiver

Chosen unit 3

Study mode
Unit code Unit title Study period
Rule description
Reason for waiver

3. STUDENT DECLARATION

- I declare that all information supplied on this form is true and correct.
- I have read the Privacy Policy and I agree to abide by the regulations and policies of Victoria University.

Signature

Date

OFFICE USE ONLY

Authorisation for waiver (college approval)

Does the College/Course Coordinator approve this waiver? Yes No

Name

Signature

Date

Processed by

Signature

Date

PRIVACY STATEMENT

Victoria University (VU) values your privacy and is committed to handling your personal information in accordance with the Privacy and Data Protection Act 2014 (Vic) and other applicable privacy legislation. The personal information collected on this form will be used primarily for the purposes of assessing and processing this application. VU may also use and disclose your personal information to verify the information provided by you, to comply with government and other reporting requirements and/or to carry out associated activities connected with this application. Your personal information may also be disclosed to Commonwealth and State agencies such as the departments of education and the Department of Home Affairs in accordance with VU's obligations under the Education Services for Overseas Students Act 2000 (Cth) (ESOS Act), the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (National Code) and other applicable legislation. Your personal information will not otherwise be used or disclosed without your consent, unless permitted by law. By completing and submitting this application, you agree to VU collecting, using and disclosing your personal information as described above and in accordance with VU's Privacy Policy and Student Information Privacy Collection Statement (which provides further detail about the types of personal information VU may collect from you and how it is managed) available on the Privacy page on our website vu.edu.au/privacy

You have a right to access your personal information held by VU. If you have any questions regarding privacy, please refer to the [Privacy page](#) on our website, our frequently asked questions at ASKVU or phone us on 9919 6100 or 1300 VIC UNI (or 1300 842 864).

PRIVACY INFORMATION: We collect and protect your personal information in accordance with our Privacy Policy vu.edu.au/privacy.

CONTACT US

If you have any questions, you can access **ASKVU** (askvu.vu.edu.au), speak to us via live chat or call us on **+61 3 9919 6100**.

Our **VUHQs** are located at the following campuses:

- ◆ City Campus
- ◆ Footscray Park
- ◆ Sunshine
- ◆ Footscray Nicholson
- ◆ St Albans
- ◆ Werribee